



Tuolumne Utilities District
Job Description
UTILITY WORKER 2 – WATER

POSITION:	Utility Worker 2 - Water	DEPARTMENT:	Water
REPORTS TO:	Trevor Cowden	TITLE:	Water Superintendent
PAY RANGE:	28	DATE PREPARED:	July 2016
INCUMBENT:			

General Description:

Under general supervision, works independently or as a member of a crew to efficiently and productively perform a variety of duties in the operation, installation, maintenance and repair in a variety of applications necessary for water treatment and distribution facilities. Performs landscape maintenance, weed and vegetation control, inspects water storage tanks and distribution facilities, performs maintenance and general plant housekeeping, and operates hand and power tools.

Essential Functions - *Essential responsibilities and duties may include, but are not limited to, the following:*

- Performs a variety of maintenance and repair on water treatment and distribution facilities.
- Performs a wide variety of landscape maintenance functions including weed and vegetation control.
- Performs preventative maintenance on plumbing at water treatment and distribution facilities.
- Assists in the repair of pipe leaks on water distribution systems.
- Assists in the installation of water lines, chemical feed lines and fittings.
- Assists in controlling traffic to facilitate the repair, replacement, operating and maintenance of District facilities.
- Operates and maintains various hand and power tools and equipment.
- Cleans, removes weeds, and trims trees and bushes as needed.
- Assists contractors and representatives of other agencies with work to be performed at District facilities.
- Shuts down main lines in emergencies.
- Practices and ensures adherence to District and OSHA safety procedures and requirements.
- Posts District correspondence signs as required.
- Participate in training programs.
- Performs other related duties as assigned.

Qualification Requirements:

To perform this job successfully, an individual must be able to perform each essential duty

satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

- Safe work methods and safety precautions as related to the job.
- Procedures for repairing, replacing, constructing, and maintaining facilities associated with water treatment and distribution systems.
- Maintenance and adjustment of water treatment plant equipment.
- State and Federal regulations, including OSHA, RWQCB, EPA, SWRCB, Fish and Wildlife, and County Health Department.
- Methods and precautions for handling and storing potentially hazardous chemicals.
- Operation and maintenance of hand and power tools and light to moderately heavy power-driven equipment.
- Correct application and usage of the English language, including spelling, grammar and punctuation.

Ability to:

- Perform a variety of operations and maintenance assignments.
- Perform strenuous, manual labor often exposed to inclement weather conditions.
- Operate small, heavy equipment such as a small backhoes, mini-excavator, etc.
- Operate and use of a wide variety of heavy-duty vehicles such as dump trucks, water trucks and flush truck.
- Troubleshoot, diagnose, and correct a variety of operating problems.
- Use a variety of tools with skill and safety.
- Read district field book and maps.
- Understand and carry out oral and written directions.
- Establish and maintain cooperative and effective working relationships with those contacted in the course of the work.
- Ability to provide excellent customer service and relations.
- Read and write at the level required for successful job performance.

Physical Demands:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sitting; standing; walking; walking over uneven ground; crawling, lifting, pushing, pulling and carrying (up to 50 lbs.), kneeling; stooping; bending; squatting; close and distance vision; use of hands to finger, handle, or feel objects, tools, controls, and input meter readings into data recording device; driving vehicle.

Environmental Demands:

- Outside: Drives a vehicle with majority of work outside in a variety of weather conditions ranging from snow and below freezing, to 100°F.
- Inside: Seldom works indoors in a temperature-controlled environment.
- Fumes/Gasses: Exposure to various vapors from internal combustion engines; exposure to dust generated curing construction operations; exposure to fumes from weed control chemicals and water treatment and distribution.
- Noise/Vibration: Moderate exposure to noise, and moderate vibration from tools and equipment.

Education and Experience:

Education/Certification:

- High school diploma or general education degree (GED).
- Valid Class B California driver’s license with Hazardous Materials endorsement or obtain within 12 months. Must have a satisfactory driving record, and be insurable by the District to operate a vehicle.
- Current California Water Distribution Operator D-2 certification issued by the State Water Resources Control Board (SWRCB).

Operators must complete the designated number of contact hours (i.e., continuing education/training requirements) as determined by the California State Water Resources Control Board (SWRCB) to maintain the required certifications. Certifications are required as a condition of continued employment; failure to comply with SWRCB regulations pertaining to required certifications for the position will result in termination of employment.

Experience:

Two years of experience in plumbing, general facilities maintenance and repair, water distribution or similar type work.

Work Hours:

7:00 a.m. to 3:30 p.m.; five consecutive work days. May be assigned to work one weekend day with one weekend day off (work Saturday, with Sunday/Monday off, or work Sunday, with Friday/Saturday off). Subject to change, as required to meet the needs of the District. Must be willing to work holidays, overtime and/or alternate schedule when required.

I have reviewed this job description and agree to obtain or maintain any job specific requirements.

Supervisor's Signature

Date

Employee's signature

Date

Approved by General Manager: Approval Date: ____ / ____ / ____