

MEETING REPORT  
HUMAN RESOURCES/EXTERNAL RELATIONS COMMITTEE  
THURSDAY, FEBRUARY 4, 2021  
1:30 P.M.

Chair: Director Murphy  
Member: Director Balen  
Observer: Director Ringen

Staff: Ed Pattison  
Abby Parcon  
Steve Sheffield  
Lisa Westbrook  
Melissa McMullen

No public or press were present.

**1. Human Resources/External Relations Committee Purpose**

Director Balen stated that she sees the committee discussing such items as, staffing requirements and levels, and the District's website. Director Balen stated that the committee is an informal opportunity for the Board and staff to work together.

**Committee Recommendation:** No recommendation, discussion item only.

**2. Cell Phone and Electronic Device Policy**

Abby Parcon presented a summarization of the draft Cell Phone and Electronic Device Policy and responded to questions.

**Committee Recommendation:** To present at the February 23, 2021 Board meeting for the Board's consideration and approval.

**3. Consider purchase and install of a COVID Compliant Dais in the Board Room**

The committee discussed the possible reconfiguration of the Tuolumne Utilities District Board of Directors Chambers to install a COVID compliant dais.

**Committee Recommendation:** Staff to continue to pursue options and cost estimates for the following: a COVID compliant dais, workspace for staff during Board meetings, A.C. outlets, USB chargers and A.D.A. compliant. This item will be brought back at a future committee meeting for further review and consideration.