



Tuolumne Utilities District  
Job Description  
**DITCH MAINTENANCE/REPAIR**

POSITION:	Ditch Maintenance /Repair	DEPARTMENT:	Raw Water
REPORTS TO:	Water Master	Status:	Temporary
PAY RANGE:	23	DATE PREPARED:	June 2019
INCUMBENT:			

**General Description:**

Under general supervision, works as a member of a crew to efficiently and productively perform a variety of construction, maintenance, and repair work on the water system and other facilities; performs other related work as required.

**Essential Functions:** - *Essential responsibilities and duties may include, but are not limited to, the following:*

- Performs maintenance on ditches, pipelines, flumes, siphons, weirs, easements, and meters, and performs maintenance and repairs as required.
- Remove debris, objects, and obstructions from open ditches.
- Clear brush and fell trees.
- Operate hand and power tools and equipment.
- Assist with operation of gunite machine; handle and maneuver conveyor hose.

**Qualification Requirements:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of:

- Uses, purposes and maintenance of hand and power tools.
- Safe work methods and safety precautions as related to the job.

Ability to:

- Perform strenuous manual labor, often exposed to inclement weather conditions.
- Safely clear debris and foreign objects from the ditches, flumes, and reservoirs.
- Use and maintain a variety of tools with skill and safety.
- Complete assigned tasks as scheduled.
- Understand and carry out oral and written directions.
- Establish and maintain cooperative and effective working relationships with those contacted in the course of the work.

**Physical Demands:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand for extended periods of time; walk long distances, climb and negotiate uneven terrain; climb, ascend and descend ladders, steps and embankments; lift, push, pull and to carry on a regular basis up to 25 lbs., frequently up to 50 lbs., and at times, up to 100 lbs.; kneel, stoop, bend, squat, use hands to finger, handle, grip or feel objects, tools and controls, drive a vehicle in all weather conditions, and display verbal skills to effectively interface with other crew members.

Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus.

**Work Environment:**

The work environment characteristics described below are representative of those an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Outside: Drives a vehicle and performs assigned duties in a variety of weather conditions ranging from snow, and below freezing to 100+F; exposure to a multitude of bugs, insects, snakes, etc.

Inside: Seldom works indoors in a temperature-controlled environment.

Fumes/Gasses: Exposure to various vapors from internal combustion engines; exposure to dust generated during construction operations; exposure to fumes from weed control chemicals and waste treatment and collection.

Noise/Vibration: Moderate exposure to noise, and moderate vibration from tools and equipment.

**Other Requirements:**

**Education/Certification:**

Must possess a valid California driver's license, have a satisfactory driving record, and be insurable by the District to operate District vehicles.

Must successfully pass a post-offer, pre-employment physical exam and drug screening.

**Work Hours:**

7:00 a.m. to 3:30 p.m., Monday through Friday. Subject to change as required to meet the needs of the District. Must be willing to work overtime, weekends and/or alternate schedule when required.