TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
APRIL 25, 2023

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

Members of the public were able to provide oral comments in-person or telephonically using Zoom during the meeting.

The following Directors and staff were present:

Director Kerns, President
Director Ringen, Vice President
Director Balen
Director Boatright

Don Perkins, General Manager
Erik Johnson, District Engineer
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Eric Hall, Operations Director
Melissa McMullen, Executive Secretary/Board Clerk
Emily Long, Administrative and External Affairs Specialist
Jesse Barton, District Counsel
Elizabeth Merchant-Wells, E.I.T. Assistant Engineer

**Call to Order**
**Pledge of Allegiance**

## I. Public Forum

No public comment was heard.

## II. Consent Calendar

1. Minutes of the Special Board Meeting of April 6, 2023 and Regular Board Meeting of April 11, 2023

2. Investment Report as of March 31, 2023

Director Ringen Pulled Item #2 of the Consent Calendar for further discussion.

No public comment was heard.

Director Balen moved to approve the Consent Calendar. Director Ringen seconded the motion and it was approved unanimously (4-0).
Ayes: Director Kerns, President, Director Ringen, Vice President, Director Balen, Director Boatright
Absent: Director Jacobs

## III. Regular Business

The consensus of the Board was to hear item #7 as the first item under Regular Business.

7. Consider Authorizing the General Manager to Execute a Change Order in the Amount of $374,405 with Moyle Excavation for the Ridgewood Pipeline Project

Erik Johnson presented the summarization for the request to authorize the General Manager to execute a change order in the amount of $374,405 with Moyle Excavation for the Ridgewood Pipeline Project and responded to questions.

Josh Moyle, Moyle Excavation, responded to questions from the Board.

No public comment was heard.

Director Ringen, Vice President moved to authorize the General Manager to execute a change order with Moyle Excavation for the Ridgewood Pipeline Project in the amount of $374,405 and authorize the District Engineer to approve potential change orders up to, but not to exceed, $90,000, approximately 5% of the total project cost. Director Boatright seconded the motion and it was approved 4-0.
Yes: Director Kerns, President, Director Ringen, Vice President, Director Balen and Director Boatright
Absent: Director Jacobs

3. Budget Report and Balance Sheet for Third Quarter Ending March 31, 2023

Steve Sheffield presented the Budget Report and Balance Sheet for Third Quarter Ending March 31, 2023.

No public comment was heard.

Director Balen moved to accept and file the report. Director Ringen, Vice President seconded the motion and it was approved 4-0.
Yes: Director Kerns, President, Director Ringen, Vice President, Director Balen and Director Boatright
Absent: Director Jacobs

4. Update on District Operations – March 2023

Eric Hall presented an update on District Operations for March 2023 and responded to questions from the Board.

No public comment was heard.

5. Sonora Regional Wastewater Treatment Plant Progress Report

Erik Johnson presented the Sonora Regional Wastewater Treatment Plant Progress Report.

No public comment was heard.

6. Board Presidents Selection of Board Representatives for Committees and Organizations for 2023

President Kerns reviewed the selection of Board Representatives for Committees and Organizations for 2023.

No public comment was heard.

## IV. Staff Reports

Don Perkins reported on the following items:
-April 11, 2023: Met with Kevin Day, TEDA, to tour Ponderosa Water System, Rainbow Inground System, Skyline Tank, and discuss future collaborative projects
-Internal meetings with management to discuss and develop the Capital Improvement Projects (CIP) and the Operations and Maintenance (O&M) Budget
-April 16, 2023: Attended/participated in the Home and Garden Show at the Motherlode Fairgrounds
-April 17, 2023: Met with Forest Supervisor Jason Kuiken

Eric Hall reported on the following items:
-Operational Area Pre-Fire meeting
-CARB meetings regarding new regulations

Steve Sheffield reported on the following items:
-Development of Fiscal Year 2024 District Budget
-Reminder: Special Board meeting May 16, 2023 at 9:00 a.m. for review and discussion of the Capital Improvement Projects (CIP) and the Operations and Maintenance (O&M) Budget

-April 27, 2023: Proposition 28 notice will be mailed to District customers
-June 14, 2023: Special Board meeting, Public Hearing for Proposition 218, new rates will be effective August 1st, 2023 and going forward increases will be effective July 1st.

Abby Parcon reported on the following items:
-April 15-16, 2023: Attended/participated in the Home and Garden Show with other District staff at the Motherlode Fairgrounds
-Jack Morey, Construction/Maintenance Department, received his Class A CDL
-Email/phone message received from a member of the public extending appreciation for Albert Matlock and Nick Hayden in the Distribution Department
-April 10, 2023: Presentation with Doug Everhart, Construction/Maintenance Superintendent, at Tuolumne County Community Collaborative Construction Pre-Apprentice Training Center

## V. Directors Communication and Reports

Director Ringen reported on the following items:
-April 15-16, 2023: Attended/participated in the Home and Garden Show at the Motherlode Fairgrounds

Director Balen reported on the following items:
-April 14-15, 2023: Mountain Counties Water Resources Association (MCWRA) meeting in Placer County
-June 21-23, 2023: California -United Water Conference: Silicon Valley Tour

Director Kerns reported on the following items:
-Toured the Ridgewood Pipeline Project with the following District staff: Erik Johnson, Elizabeth Merchant-Wells and Jennifer Batt

Adjournment

The meeting was adjourned at 11:14 a.m.

Date: May 9, 2023

ATTEST:

Jeff Kerns, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk