TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
APRIL 26, 2022

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with Assembly Bill 361; and the Federal Americans with Disabilities Act. AB 361 allows the Board of Directors to participate by teleconference.

A verbal roll call was conducted by Melissa McMullen, Board Clerk.

The following Directors and staff were present:

Director Balen, President
Director Kerns, Vice President
Director Boatright
Director Murphy
Director Ringen

Don Perkins, General Manager
Erik Johnson, District Engineer
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Eric Hall, Operations Director
Melissa McMullen, Executive Secretary/Board Clerk
Jesse Barton, District Counsel

**Call to Order**
**Pledge of Allegiance**

## I. Public Forum

No public comment was heard.

## II. Consent Calendar

1. Minutes of the Regular Board Meeting of April 12, 2022

2. Authorization to Declare Surplus Property

3. Investment Report as of March 31, 2022

Director Ringen moved to approve the Consent Calendar. Director Boatright seconded the motion and it was approved (4-0).
Ayes: President Balen, Vice President Kerns, Director Boatright, Director Ringen
Absent: Director Murphy

## III. Regular Business

4. Fourth Public Hearing; Board to Review New Mapping of Proposed "District-Based" Election Boundaries of the Electoral Districts

President Balen opened the Public Hearing at 9:04 a.m. with Director Murphy absent.

Jesse Barton stated that this is the fourth and potentially final Public Hearing to consider the five maps prepared by the District's consultant, and discuss the election sequence. Each Board member should select its preferred map, and then select a sequence of elections for future elections. The actual decision and selection of a particular map and election sequence, by formal motion, will occur after the close of this hearing and during the next agenda item.

Melissa McMullen stated that one written comment was received.

Public comment was heard.

**Directors Preferred Map**
Director Ringen - Map #4
Vice President Kerns - Map #4
President Balen - Map #4
Director Boatright - Map #4

Director Murphy arrived at 9:24 a.m. (Due to known pre-existing conflict in work schedule)

President Balen closed the Public Hearing at 9:44 a.m.

5. Board to Consider and Possibly Approve a New Map Providing for "District-Based" Elections and the Sequence of Future Elections

Jesse Barton stated if the Board adopts a map and a sequence of elections during this agenda item, the Elections Code requires that the Board formally adopt the map and sequence by "ordinance," which has a specific process outlined in the Water Code. This process requires that the ordinance be published at least five days in advance of the meeting at which it is to be adopted, among other requirements. This will require that the Board adopt its preferred map and sequence during this agenda item, and then TUD's General Counsel will prepare the necessary adopting ordinance and cause it to be published at least five days in advance of the Board's planned May 9, 2022 Special Board meeting. Formal adoption of the ordinance during the May 9, 2022 Special Board meeting will complete the process and District staff will inform the County of the change to district-based elections.

Director Kerns moved that the District's General Counsel prepare the necessary adopting ordinance that will adopt Map #4, with minor revisions to increase compactness, as the District's new district-based electoral map, that District's 1 and 4 will be up for election in 2022 and District's 2, 3, and 5 will be up for election in 2024, and that the District's counsel shall have this ordinance ready for adoption during the Board's May 9, 2022 Special Board meeting. Director Ringen seconded the motion and it was approved (4-1)
Ayes: President Balen, Vice President Kerns, Director Boatright, Director Ringen
Noes: Director Murphy

6. Budget Report and Balance Sheet for Third Quarter Ending March 31, 2022

Steve Sheffield presented the Budget Report and Balance Sheet for Third Quarter Ending March 31, 2022 and responded to questions.

Public comment was heard.

7. Operational Update on the Water and Wastewater Departments March 2022

Eric Hall presented the Operational Update on the Water and Wastewater Departments for March 2022 and Abby Parcon reported on the Employment, Safety and Security - Education/Testing/ Certification. Mrs. Parcon recognized the District employees who have earned certifications.

No public comment was heard.

8. Sonora Regional Wastewater Treatment Plant Progress Report

Erik Johnson provided the Sonora Regional Wastewater Treatment Plant Progress Report and responded to questions.

No public comment was heard.

## IV. Staff Reports

Don Perkins reported on the following items:
-April 13, 2022: Attended the Reclamation Luncheon at the Tuolumne County Sheriff's Posse Clubhouse
-April 13, 2022: Tuolumne County Special District's meeting

-April 14, 2022: Meeting with Chicken Ranch Rancheria, Water Needs Assessment
-April 19, 2022: Meeting with Chicken Ranch Rancheria, Water Needs Assessment
-April 20, 2022: Met with Rocky Deal to discuss Sierra Pines funding opportunities
-April 25, 2022: Meet and greet with Melissa Eads, City of Sonora Interim City Administrator

Abby Parcon reported on the following items:
-Communication and Engagement Plan regarding water rights acquisition
-April 23 & 24, 2022: Home and Garden Show
-May 10, 2022: Joint Board meeting scheduled for 2:00 p.m. with Tuolumne County Board of Supervisors, Sonora City Council, and Tribal Partners
-The District has scheduled the following open houses regarding the acquisition and transfer of Pacific Gas and Electric-Owned Water Rights and Facilities to TUD: June 22, 2022 at Columbia Elementary School, June 23, 2022 at Sonora Opera Hall and June 28, 2022 at Soulsbyville Elementary School. All meetings will be from 5 p.m. to 7 p.m.

## V. Directors Communication and Reports

Director Murphy reported on the following items:
-Report back on Prescribed Burn Association -fire fuels reduction and suggested adding to the District's website
-April 13, 2022: Attended the Reclamation Luncheon at the Tuolumne County Sheriff's Posse Clubhouse

Director Ringen reported on the following items:
-April 13, 2022: Attended the Reclamation Luncheon at the Tuolumne County Sheriff's Posse Clubhouse
-April 23, 2022: Home and Garden Show - Assisted at the TUD booth
-April 24 & 25, 2022: Worked on the EN2 Resources Project Outline for Firewater Draft Points

Director Boatright reported on the following items:
-April 13, 2022: Attended the Reclamation Luncheon at the Tuolumne County Sheriff's Posse Clubhouse

Director Kerns reported on the following items:
-April 13, 2022: Attended the Reclamation Luncheon at the Tuolumne County Sheriff's Posse Clubhouse
-April 19, 2022: Attended the Sierra Professional Association Breakfast to provide an update on TUD activities
-April 23, 2022: Home and Garden Show - Assisted at the TUD booth

Director Balen reported on the following items:
-April 13, 2022: Attended the Reclamation Luncheon at the Tuolumne County Sheriff's Posse Clubhouse
-April 24, 2022: Home and Garden Show - Assisted at the TUD booth

## Adjournment

The meeting was adjourned at 10:55 a.m.

Date: May 9, 2022

ATTEST:

Barbara Balen, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk