TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
AUGUST 10, 2021

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with Executive Order N-29-20, issued by California Governor Gavin Newsom on March 17, 2020, the Ralph M. Brown Act (California Government Code Section 54950, et seq.), and the Federal Americans with Disabilities Act. No physical public meeting location was provided for this meeting. Instead, the Board held this meeting telephonically using Zoom. Members of the public were able to speak and provide oral comments during the meeting.

A verbal roll call was conducted by Melissa McMullen, Board Clerk.

Melissa McMullen, Board Clerk, conducted all voting by verbal roll call.

The following Directors and staff were present:

Director Balen, President
Director Ringen, Vice President
Director Boatright
Director Kerns
Director Murphy

Don Perkins, Interim General Manager
Erik Johnson, District Engineer
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Melissa McMullen, Executive Secretary/Board Clerk
Jennifer Batt, Associate Engineer
Makayla Dillon, Management Analyst
Trevor Cowden, Water Superintendent

Call to Order
Pledge of Allegiance

I. Public Forum

No public comment was heard.

II. Consent Calendar

1. Minutes of the Regular Board Meeting of July 27, 2021 and Special Board Meeting of July 28, 2021

2. Approval of Reimbursement Claims for Directors Statement of Meetings Attended and/or Travel Expenses and Claim Summary for July 2021

Director Ringen moved to approve the Consent Calendar. Director Kerns seconded the motion and it was approved unanimously.

III. Regular Business

3. Consider Approving USDA Funding and Interim Financing for the Sonora Regional Wastewater Treatment Facility Project and Award Construction Contract to Kiewit Infrastructure West Co.

   a. Resolution 15-21

   b. Installment Purchase Agreement

   c. Trust Agreement

d. Certificate Purchase Agreement

e. Preliminary Offering Memorandum

f. Notice of Award

g. Agreement Between Owner and Contractor

Don Perkins and Steve Sheffield began discussions regarding the request to consider approving the USDA Funding and Interim Financing for the Sonora Regional Wastewater Treatment Facility Project and awarding the Construction Contract to Kiewit Infrastructure West Co. and responded to questions.

No public comment was heard.

Director Kerns moved to adopt Resolution No. 15-21, authorize the Board President or Interim General Manager, as appropriate, to execute the Installment Purchase Agreement, Trust Agreement, Certificate Purchase Agreement, Offering Memorandum, Continuing Disclosure Certificate, Notice of Award, Agreement between Owner and Contractor, and Award Construction Contract to Kiewit Infrastructure West Co. in the amount of $35,025,010, authorize the District Engineer to approve change orders up to, but not to exceed 10% of the Construction Contract ($3,502,501), and authorize execution of the Construction Agreement. Director Ringen, Vice President seconded the motion and it was approved unanimously.

4. Discussion and Consideration of Scheduling a Tour of the Sonora Water Treatment Plant

Trevor Cowden provided a summarization of the possibility of scheduling a tour of the Sonora Water Treatment Plant on Wednesday, September 22, 2021 at 8:00 a.m. and responded to questions.

No public comment was heard.

Director Ringen, Vice President moved to approve scheduling a Special Board meeting/Tour of the Sonora Water Treatment Plant (WTP) on Wednesday, September 22, 2021 at 8:00 a.m. Director Murphy seconded the motion and it was approved unanimously.

IV. Closed Session

a. Public Employee Performance Evaluation
Title: Interim General Manager

No public comment was heard.

President Balen recessed the meeting to Closed Session at 10:13 a.m.

V. Reconvene to Open Session

a. Closed Session Disclosure

President Balen reconvened the meeting to Open Session at 12:43 p.m. with no reportable action taken during Closed Session.

Director Boatright motioned to Table VI. Staff Reports and VII. Directors Communication and Reports until the next Regular Board meeting. Director Murphy seconded the motion and it was approved unanimously.

VI. Staff Reports - TABLED

VII. Directors Communication and Reports - TABLED

Adjournment

The meeting was adjourned at 12:43 p.m.

Date: August 24, 2021

ATTEST:

Barbara Balen, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk