TUOLUMNE UTILITIES DISTRICT
18885 NUGGET BLVD ● SONORA, CA 95370
(209) 532-5536 ● Fax (209) 536-6485

DIRECTORS
Barbara Balen
David Boatright
Jeff Kerns
Lisa Murphy
Ron W. Ringen

Regular Board Meeting Agenda
Tuesday, August 23, 2022 - 9:00 a.m.
TUD Board Room
18885 Nugget Blvd., Sonora, California

Public Participation Procedures:
During the Board meeting, members of the public who wish to provide public comment will be invited to do so by the Board President. Members of the public who are physically present will be called first. Members of the public who are not present and wish to provide remote public comment via Zoom may use the 'Raise Hand' feature on their computer or press *9 if participating by phone.

Notice: Pursuant to AB 361 members of the Board of Directors can participate by teleconference.

Information to join meeting via Zoom:

- **Via video conferencing at: https://us02web.zoom.us/j/86774864041?pwd=WE1kOUJYcG5ZTjdsY0VPdE5VdWhjZz09**
- **Via teleconference by calling (253) 215-8782 or (301) 715-8592**
- **US Meeting ID: 867 7486 4041**
- **Password: 015384**
- **Public may observe and listen to this meeting on TUD's YouTube Channel at Tuolumne Utilities District - YouTube**

Call to Order

Pledge of Allegiance

I. **Public Forum** - (5 minutes per item maximum) We would like to welcome the members of the public who have taken the time to attend this meeting and provide comments on matters related to District business. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda. Persons speaking during the Public Comment will be limited to five (5) minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board.

II. **Consent Calendar**
   1. Minutes of the Regular Board Meeting of August 9, 2022
   2. Consider Adopting a Subsequent Resolution Making Findings in Support of Allowing Remote Meetings Pursuant to AB 361

III. **Regular Business**
   3. TuCARE Presentation to the Board of Directors Regarding the Community Wildfire Protection Fund
   4. Consider signing letter encouraging Governor Newsom to sign Senate Bill 991 (Newman) into law
   5. Sonora Regional Wastewater Treatment Plant Progress Report
   6. 2022 Strategic Plan Progress Report

IV. **Staff Reports**

V. **Directors Communication and Reports**

Adjournment

ote: *Agenda Material can be viewed at our website at www.tudwater.com.*

Board Policy limits Board meetings to a duration of three (3) hours; however, the Board may consider whether to extend the meeting beyond three (3) hours by majority vote.

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the Clerk of the Board, Melissa McMullen, and (209) 532-5536 ext. 510. Notifications 48 hours prior to the start of the meeting will enable the Clerk to make reasonable accommodations to ensure accessibility to this public meeting.

TUOLUMNE UTILITIES DISTRICT

Agenda Item No.II.1

MEMORANDUM

Board Meeting of August 23, 2022

To: Tuolumne Utilities District Board of Directors

From: Melissa McMullen, Executive Secretary/Board Clerk

Agenda Section: Consent Calendar

Subject: Minutes of the Regular Board Meeting of August 9, 2022

Summary

Recommendation:

Approve the minutes as presented.

Issue: N/A

Fiscal Impact: N/A

Previously Related Action: N/A

Committee Status: N/A

Adherence to Policy: N/A

Discussion

Attachments:

- August 9, 2022 Regular Board Meeting Minutes

Board Action:	Resolution No. _____	Motion by _____	Second by _____
	Ayes: _____	Noes: _____	
	Absent: _____	Abstained: _____	Recuse: _____

TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
AUGUST 9, 2022

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with Assembly Bill 361; and the Federal Americans with Disabilities Act. AB 361 allows the Board of Directors to participate by teleconference. Members of the public were able to provide oral comments in-person or telephonically using Zoom during the meeting.

A verbal roll call was conducted by Melissa McMullen, Board Clerk.

The following Directors and staff were present:

Director Balen, President
Director Kerns, Vice President
Director Boatright
Director Murphy
Director Ringen

Don Perkins, General Manager
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Eric Hall, Operations Director
Melissa McMullen, Executive Secretary/Board Clerk
Emily Long, Administrative and External Affairs Specialist

Call to Order
Pledge of Allegiance

I. Public Forum

No public comment was heard.

II. Consent Calendar

1. Minutes of the Regular Board Meeting of July 26, 2022

2. Approval of Reimbursement Claims for Directors Statement of Meetings Attended and/or Travel Expenses and Claim Summary for July 2022

Director Ringen pulled Item #2 from the Consent Calendar for further discussion. Director Murphy also requested Item #2 be pulled from the Consent Calendar.

No public comment was heard.

Director Kerns moved to approve Item #1 of the Consent Calendar. Director Ringen seconded the motion and it was approved unanimously.

Director Ringen moved to approve Item #2 of the Consent Calendar. Director Kerns seconded the motion and it was approved unanimously.

III. Regular Business

3. Consider Approval of Agreement Regarding Water Main Extension to Serve a Tribal Fire Station on Nelson Road in the Community of Jamestown – Chicken Ranch Rancheria of Me-Wuk Indians of California

Director Kerns recused himself from consideration because his business has provided services for the party(s) listed.

Director Balen recused herself from consideration because she conducted prior business with the party(s) listed.

Antonio Ramirez presented a summarization of approval of Agreement Regarding Water Main Extension to Serve a Tribal Fire Station on Nelson Road in the Community of Jamestown- Chicken Ranch Rancheria of Me-Wuk Indians of California and responded to questions.

No public comment.

Director Boatright moved to authorize the General Manager to execute the Agreement Regarding Water Main Extension to Serve a Tribal Fire Station on Nelson Road in the Community of Jamestown – Chicken Ranch Rancheria of Me-Wuk Indians of California. Director Ringen seconded the motion and it was approved 3-0.
Yes: Director Boatright, Director Murphy and Director Ringen
Abstentions: Director Balen, President and Director Kerns, Vice President

4. Consider Authorizing the Board President to sign and send the Tuolumne Utilities District Response to the 2020-2022 Grand Jury Report

Don Perkins presented the request to authorize the Board President to sign and send the Tuolumne Utilities District Response to the Grand Jury Report and responded to questions.

Director Murphy requested the following revised language as provided by Abby Parcon:
-*"TUD seeks to enhance its staff by acquiring an inter-disciplinary team to carry out and seek funding for these opportunities in a meaningful way"* be revised to state *"TUD seeks to use an inter-disciplinary approach to carry out and seek funding for these opportunities in a meaningful way."*

No public comment was heard.

Director Ringen moved to authorize the Board President to sign and and submit the Tuolumne Utilities District Response to the 2020-2022 Grand Jury Report with suggested revision stated above. Director Boatright seconded the motion and it was approved unanimously.

IV. Staff Reports

Don Perkins reported on the following items:
-July 28, 2022- Attended the Tuolumne County Water Policy Advisory Committee meeting
-August 3,2022 - Attended the Tuolumne County Natural Resources Committee meeting
-August 3, 2022 - Attended the Tuolumne County OES Operational Briefing meeting
-August 10, 2022 - Will be attending the Twain Harte Community Services District Board meeting

Abby Parcon reported on the following items:
- Provided an update on the Phoenix Lake Paving project

V. Directors Communication and Reports

Director Ringen reported on the following items:
-July 28, 2022- Attended the Tuolumne County Water Policy Advisory Committee meeting
-August 3, 2022- Attended the Natural Resource Committee meeting
-August 4, 2022- Attended an EN2 Update meeting

Director Balen reported on the following items:
-August 4-5, 2022- Mountain Counties Executive Board meeting
-Announced a Mountain Counties Water Resources Association (MCWRA) will be hosting a joint meeting with Association of California Water Agencies (ACWA): A panel discussion being held in Murphys, CA called "Wine, Wildfire and Water" on October 20-21, 2022

Director Murphy reported on the following items:
-Discussed an educational opportunity while visiting a water agency in Utah: Viewing areas that have been converted from a raw water system to pressurized pipe

Adjournment

The meeting was adjourned at 10:05 a.m.

Date: August 23, 2022

ATTEST:

Barbara Balen, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk

TUOLUMNE UTILITIES DISTRICT

Agenda Item No.II.2

MEMORANDUM

Board Meeting of August 23, 2022

To: Board of Directors

From: Abby Parcon, Administrative Services Director

Agenda Section: Consent Calendar

Subject: Consider Adopting a Subsequent Resolution Making Findings in Support of Allowing Remote Meetings Pursuant to AB 361

Summary

Recommendation: Consider adopting a resolution making findings in support of continuing a hybrid model of both in-person and remote board member attendance pursuant to AB 361.

Issue: The state shifted from a pandemic to an endemic approach to dealing with COVID-19, and the California Department of Public Health (CDPH) guidance has been updated. Cal-OSHA regulations continue to promote social distancing to prevent or lessen the spread of COVID-19.

The TUD Board Room was closed to the public and board meetings have been held virtually since March 2020 due to COVID-19, in compliance with Executive Orders N-29-20 and N-35-20 through September 30, 2021.The governor signed Assembly Bill (AB) 361 into law on September 16, 2021, further allowing local public agency boards to meet remotely under modified Ralph M. Brown Act (Brown Act) procedures during a present public health emergency up to January 1, 2024.

Fiscal Impact: There is no fiscal impact with this item.

Previously Related Action: Since October 12, 2021, the Board has adopted a resolution every 30 days to continue remote meetings pursuant to AB 361 based on the Cal OSHA regulations recommending social distancing to prevent the spread of COVID-19 to continue remote meetings.

Committee Status: N/A

Adherence to Policy: N/A

Discussion:

Upon renewal of a resolution to allow board members to attend remotely under AB 361, the board considers the circumstances of the state of emergency and determine whether the state of emergency continues to directly impact the ability of members to meet safely in person or whether state and local officials continue to promote social distancing in the workplace to prevent or lessen the spread of COVID-19.

Board Action:	Resolution No. _____	Motion by _____ Second by _____
	Ayes: _____	Noes: _____
	Absent: _____	Abstained: _____ Recuse: _____

AB 361 allows a legislative body to hold remote meetings during a proclaimed state of emergency, if one of the following criteria applies:

1. State or local officials have imposed or recommended measures to promote social distancing,
2. The purpose of the meeting is to determine, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, or
3. The legislative body has already determined that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

In the event of an ongoing proclaimed state of emergency, the Board may continue to meet virtually (either partially or fully) if the Board adopts a subsequent resolution making findings by majority vote on the circumstances of the applicable state of emergency and continues to find either:

1. The state of emergency continues to directly impact the ability of its members to safely meet in person; or
2. That state or local officials continue to impose or recommend social distancing measures.

Outside the scope of AB 361, which only applies to the attendance of elected officials, the board may also consider options for methods of public participation at board meetings (i.e., in-person, virtual, or hybrid).

Attachments:

Resolution

RESOLUTION No. ____

A SUBSEQUENT RESOLUTION OF THE BOARD OF DIRECTORS OF THE TUOLUMNE UTILITIES DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ISSUED ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF TUOLUMNE UTILITIES DISTRICT FOR 30 DAYS, PURSUANT TO AB 361 BROWN ACT PROVISIONS.

WHEREAS, the Tuolumne Utilities District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Tuolumne Utilities District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Board of Directors conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution Number 22-21 on October 12, 2021, and subsequent Resolution Numbers 23-21, 25-21, 01-22, 4-22, 6-22, 7-22, 8-22, 14-22, and 17-22 on November 9 and December 14, 2021, and January 11, February 8, March 8, April 12, May 9, June 28, and July 26, 2022 respectively, finding that the requisite conditions exist for the legislative bodies of Tuolumne Utilities District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, the Proclamation of a state of emergency and locally continuation incident rate of COVID-19; and

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19; and

WHEREAS, the Board of Directors does hereby find that there is an ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Tuolumne Utilities District shall continue to conduct their meetings without

compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Board of Directors either fully or on occasion may need to appear and participate in a Board meeting remotely in order to comply with Public Health guidance, and the Board desires to allow such participation using the requirements of AB 361; and

WHEREAS, the District will conduct open and public meetings in such a way that ensures members of the public may access and participate in such meetings.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TUOLUMNE UTILITIES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and that state officials continue to impose or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of October 1, 2021.

Section 4. Remote Teleconference Meetings. The Staff or General Manager and legislative bodies of Tuolumne Utilities District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) July 26, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Tuolumne Utilities District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Tuolumne Utilities District, August 23, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST

_____
Barbara J. Balen, President
Board of Directors

_____
Melissa McMullen
Executive Secretary/Board Clerk

TUOLUMNE UTILITIES DISTRICT

Agenda Item No.III.3

MEMORANDUM

Board Meeting of August 23, 2022

To: Board of Directors

From: Don Perkins, General Manager

Agenda Section: Regular Business

Subject: TuCARE Presentation to the Board of Directors Regarding the Community Wildfire Protection Fund

Summary

Randy Hanvelt (TuCARE Board President) and/or Jeff Sargo (TuCARE Executive Board Member), accompanied by Melinda Fleming, (TuCARE Executive Director) will provide a presentation on the Community Wildfire Protection Fund.

Recommendation:

Informational only.

Issue: Not applicable.

Fiscal Impact: Not applicable.

Previously Related Action: Not applicable.

Committee Status: Not applicable.

Adherence to Policy: Not applicable.

Discussion

What is the Community Wildfire Protection Fund: With the help of Sonora Area Foundation, private donors and local businesses, TuCARE is raising money to create resources to fund fuels reduction and fire safety projects on private land, within neighborhoods, and in and around subdivisions. In addition, funds will be used to assist private landowners who are adjacent to the proposed “North Tuolumne Community Shaded Fuel Break”. Sonora Area Foundation will accept the funds and facilitate funding disbursements.

The project website is www.CWPFProject.com

Sonora Area Foundation partners with TuCARE on this project.

Board Action:	Resolution No. _____	Motion by _____ Second by _____
	Ayes: _____	Noes: _____
	Absent: _____	Abstained: _____ Recuse: _____

TUOLUMNE UTILITIES DISTRICT

Agenda Item No.III.4

MEMORANDUM

Board Meeting of August 23, 2022

To: Tuolumne Utilities District Board of Directors

From: Erik Johnson, District Engineer

Agenda Section: Regular Business

Subject: Consider signing letter encouraging Governor Newsom to sign Senate Bill 991 (Newman) into law

Summary

Recommendation: It is recommended that the Board of Directors authorize the Board President to sign the attached letter encouraging Governor Newsom to sign into law SB 991 which will allow local water agencies, such as TUD, to utilize progressive design-build (PDB) contracting methods to deliver capital projects.

Issue: TUD staff have been working diligently over the past few years to achieve CEQA and NEPA compliance, permits, and submit funding applications for the proposed Sierra Pines Regional Water Treatment Facility project. The project cost is currently estimated to be $47 million and due to inflation, staff expect this number will continue to rise.

The Sierra Pines project will consolidate up to 8 treatment facilities into one new state of the art regional treatment facility and will also allow the District to consolidate numerous storage and pumping facilities. Many of these facilities are in immediate need of rehabilitation and/or replacement and will require significant investment in the near future if the Sierra Pines Regional WTF is not constructed soon.

Recognizing that time is of the essence and that the bidding and construction environment is filled with risk and uncertainty, staff recommend the District consider utilizing a progressive design-build approach to contract for the design and construction. Unfortunately, until recently this contracting method was not allowed under the Public Contracting Code. Senate Bill 991 would provide the ability for TUD to implement progressive design-build for the Sierra Pines Regional WTF project.

SB 991 has passed the State Assembly and Senate and will be before the Governor for signature in the upcoming weeks. If TUD supports this legislation, it will be joining a large group of other water agencies that are advocating for this to be signed into law.

Fiscal Impact: There are no direct fiscal impacts associated with supporting this legislation. However, if the legislation is signed into law it will be one more tool in TUD's toolbox for project delivery. If properly utilized progressive design build will enable TUD to complete projects faster, mitigate the effects of on-going inflation, and provide increased budget certainty for large scale projects such as the Sierra Pines Regional WTF.

Board Action:	Resolution No. _____	Motion by _____ Second by _____
	Ayes: _____	Noes: _____
	Absent: _____	Abstained: _____ Recuse: _____

Previously Related Action:

November 11, 2018	TUD Board executes agreement with Carollo Engineers for Preliminary Design
October 8, 2019	TUD Board hears presentation from Carollo Engineers
October 8, 2019	TUD Board executes agreement with Salix Consulting for wetland delineation
February 11, 2020	TUD Board executes agreement with ESA for CEQA and NEPA compliance
April 14, 2020	TUD Board adopts resolution authorizing submission of funding application to Safe Drinking Water State Revolving Fund
October 22, 2020	TUD holds public meeting at Sierra Pines site
November 9, 2020	TUD Board holds CEQA public hearing
December 8, 2020	TUD Board considers adopting CEQA
January 26, 2021	TUD Board adopts CEQA, but defers decision on MMRP
March 8, 2021	TUD Water Committee discusses MMRP
March 23, 2021	TUD Board discusses MMRP
April 13, 2021	TUD Board adopts MMRP
July 26, 2022	TUD Board holds public meeting for NEPA EA

Committee Status: This project has been discussed numerous times in committee and at the Board.

Adherence to Policy: n/a

Discussion

Conventional contracting involves hiring a design professional and proceeding through the phases of design, typically 30%, 60%, 90%, and then 100% complete plans. During this time, contract documents including technical specifications are written and an engineer's estimate of probable cost is developed. Once the plans, specifications, and estimate are complete the public agency circulates the project for bids. The bidding process can last 1-3 months and usually involves several addendums to the contract, clarifications, prebid site meetings, and other communications. Bids are opened publicly and usually the lowest responsible and responsive bidder is awarded the contract. TUD as a County Water Agency is not required by law to award to the "lowest bidder", but it is standard practice.

The conventional design-bid-build process is wrought with inefficiencies and risk that prolong the project and increase costs. Since a contractor is not involved in the design process there are frequently issues with constructability, phasing, material procurement, etc. that are not known to the design engineer. Additionally, design engineers frequently underestimate the construction cost and by involving a contractor earlier in the process there is a reduced risk of costly change orders later in the project.

Under progressive design build the contractor and designer form a team that works directly with the Owner, in this case TUD, to develop the plans, specifications, and costs in real time. This approach allows for the Owner to fully evaluate the cost impacts of various design decisions rather than waiting until bid time to discover that the project greatly exceeds the budget.

Another benefit of progressive design build is that it could decrease the time to complete Sierra Pines by about 12-18 months which translates to cost savings. It also would allow for early identification of key equipment that could be preemptively purchased to avoid further cost escalation and lead times. Progressive design build is well suited to phasing the project so that construction could begin on certain aspects of the project even before the rest of the design was completed.

With progressive design build TUD would have a very high level of certainty of the project cost before starting construction and the contractor's fee is negotiable. Additionally, TUD would have much more control over the quality of contractor that would be selected for the job, rather than being obligated to award based on low bid.

Progressive design build is increasing in popularity because it delivers results faster and with more cost control.

Attachments

SB 991 Abstract
Draft Letter to Governor Newsom

SB 991

Introduced in Senate	Passed Senate	Passed Assembly	Governor
Feb 14, 2022	May 09, 2022	Aug 15, 2022	

California Senate Bill • 2021-2022 Regular Session

Public contracts: progressive design-build: local agencies.

View Latest Bill Text (https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill_id=202120220SB991&version=20210SB99195AMD)

Sign In to Follow (/accounts/signup/?next=/ca/bills/20212022/SB991/)

BILL SUBJECTS

Public Contracts: Progressive Design-Build: Local Agencies.

ABSTRACT

Existing law, until January 1, 2025, authorizes local agencies, as defined, to use the design-build procurement process for specified public works with prescribed cost thresholds. Existing law requires specified information submitted by a design-build entity in the design-build procurement process to be certified under penalty of perjury.

Existing law authorizes the Director of General Services to use the progressive design-build procurement process for the construction of up to 3 capital outlay projects, as jointly determined by the Department of General Services and the Department of Finance, and prescribes that process. Existing law defines "progressive design-build" as a project delivery process in which both the design and construction of a project are procured from a single entity that is selected through a qualifications-based selection at the earliest feasible stage of the project. Existing law, pursuant to the process, after selection of a design-build entity, authorizes the Department of General Services to contract for design and preconstruction services sufficient to establish a guaranteed maximum price, as defined. Existing law authorizes the department, upon agreement on a guaranteed maximum price, to amend the contract in its sole discretion, as specified. Existing law requires specified information to be verified under penalty of perjury.

This bill, until January 1, 2029, would authorize local agencies, defined as any city, county, city and county, or special district authorized by law to provide for the production, storage, supply, treatment, or distribution of any water from any source, to use the progressive design-build process for up to 15 public works projects in excess of $5,000,000 for each project, similar to the progressive design-build process authorized for use by the Director of General Services. The bill would require a local agency that uses the progressive design-build process to submit, no later than January 1, 2028, to the appropriate policy and fiscal committees of the Legislature a report on the use of the progressive design-build process containing specified information, including a description of the projects awarded using the progressive design-build process. The bill would require the design-build entity and its general partners or joint venture members to verify specified information under penalty of perjury. By expanding the crime of perjury, the bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

BILL SPONSORS (1)

Josh Newman
Democratic • Senator • District 29

AUTHOR

(/person/josh-newman-7DgmiwjAguaWxWaYRLlps8/)

Votes

AUG 15, 2022

SB 991 Newman Senate Third Reading By Aguiar-Curry — **Pass**

Assembly

(/vote/b742ca9e-4097-42f8-b431-f5f51786fbdf/)

AUG 03, 2022

Do pass. To Consent Calendar. — **Pass**

Assembly

(/vote/b77f929a-90ef-4f9d-9d13-a624ea83f728/)

JUN 15, 2022

Do pass as amended and be re-referred to the Committee on [Appropriations] — **Pass**

Assembly

(/vote/f34fd16e-103a-4b4a-b278-503ff2fc6244/)

MAY 09, 2022

3rd Reading — **Pass**

Senate

(/vote/2336a9dc-7e70-41de-9ec2-3939ddeb21ba/)

MAR 31, 2022

Do pass, but first be re-referred to the Committee on [Appropriations] — **Pass**

Senate

(/vote/b071495d-ad81-4ad3-9e5f-2b645a4b9975/)

Actions

AUG 15, 2022

SENATE

In Senate. Concurrence in Assembly amendments pending.

ASSEMBLY

Read third time. Passed. Ordered to the Senate.

AUG 11, 2022

ASSEMBLY

Ordered to third reading.

ASSEMBLY

Read third time and amended.

AUG 08, 2022

ASSEMBLY

From consent calendar on motion of Assembly Member Reyes.

ASSEMBLY

Ordered to third reading.

AUG 04, 2022

ASSEMBLY

Read second time. Ordered to consent calendar.

AUG 03, 2022

ASSEMBLY

From committee: Do pass. Ordered to consent calendar. (Ayes 15. Noes 0.) (August 3).

JUN 20, 2022

ASSEMBLY

Read second time and amended. Re-referred to Com. on APPR.

Amendment-Passage • Reading-1 • Reading-2 • Referral-Committee

Com. on APPR.

JUN 16, 2022

ASSEMBLY

From committee: Do pass as amended and re-refer to Com. on APPR. (Ayes 8. Noes 0.) (June 15).

JUN 06, 2022

ASSEMBLY

From committee with author's amendments. Read second time and amended. Re-referred to Com. on L. GOV.

Amendment-Passage • Committee-Passage • Reading-1 • Reading-2 • Referral-Committee

Com. on L. GOV.

MAY 26, 2022

ASSEMBLY

June 8 set for first hearing canceled at the request of author.

MAY 19, 2022

ASSEMBLY

Referred to Com. on L. GOV.

Referral-Committee

Com. on L. GOV.

MAY 09, 2022

ASSEMBLY

In Assembly. Read first time. Held at Desk.

SENATE

Read third time. Passed. (Ayes 33. Noes 0. Page 3642.) Ordered to the Assembly.

APR 19, 2022

SENATE

Read second time. Ordered to third reading.

APR 18, 2022

SENATE

From committee: Be ordered to second reading pursuant to Senate Rule 28.8.

APR 05, 2022

SENATE

Set for hearing April 18.

MAR 31, 2022

SENATE

From committee: Do pass and re-refer to Com. on APPR. (Ayes 5. Noes 0. Page 3292.) (March 31). Re-referred to Com. on APPR.

Committee-Passage • Committee-Passage-Favorable • Referral-Committee

Com. on APPR.

MAR 22, 2022

SENATE

From committee with author's amendments. Read second time and amended. Re-referred to Com. on GOV. & F.

Amendment-Passage • Committee-Passage • Reading-1 • Reading-2 • Referral-Committee

Com. on GOV. & F.

SENATE

Set for hearing March 31.

FEB 23, 2022

SENATE

Referred to Com. on GOV. & F.

Referral-Committee

Com. on GOV. & F.

FEB 15, 2022

SENATE

From printer.

FEB 14, 2022

SENATE

Article IV Section 8(a) of the Constitution and Joint Rule 55 dispensed with February 7, 2022, suspending the 30 calendar day requirement.

SENATE

Introduced. Read first time. To Com. on RLS. for assignment. To print.

Bill Text

BILL TEXT VERSIONS	FORMAT
SB991	HTML (http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB991)
02/14/22 - Introduced	PDF (https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill_id=202120220SB991&version=20210SB99199INT)
03/22/22 - Amended Senate	PDF (https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill_id=202120220SB991&version=20210SB99198AMD)
06/06/22 - Amended Assembly	PDF (https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill_id=202120220SB991&version=20210SB99197AMD)
06/20/22 - Amended Assembly	PDF (https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill_id=202120220SB991&version=20210SB99196AMD)
08/11/22 - Amended Assembly	PDF (https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill_id=202120220SB991&version=20210SB99195AMD)

Related Documents

DOCUMENT	FORMAT
03/28/22- Senate Governance and Finance	PDF (https://leginfo.legislature.ca.gov/faces/billAnalysisClient.xhtml?bill_id=202120220SB991&analysisId=345742&analyzingOffice=Senate+Governance+and+Finance)
04/20/22- Sen. Floor Analyses	PDF (https://leginfo.legislature.ca.gov/faces/billAnalysisClient.xhtml?bill_id=202120220SB991&analysisId=347042&analyzingOffice=Sen.+Floor+Analyses)

DOCUMENT	FORMAT
06/14/22- Assembly Local Government	PDF (https://leginfo.legislature.ca.gov/faces/billAnalysisClient.xhtml?bill_id=202120220SB991&analysisId=351073&analyzingOffice=Assembly+Local+Government)
08/01/22- Assembly Appropriations	PDF (https://leginfo.legislature.ca.gov/faces/billAnalysisClient.xhtml?bill_id=202120220SB991&analysisId=353456&analyzingOffice=Assembly+Appropriations)
08/10/22- ASSEMBLY FLOOR ANALYSIS	PDF (https://leginfo.legislature.ca.gov/faces/billAnalysisClient.xhtml?bill_id=202120220SB991&analysisId=354180&analyzingOffice=ASSEMBLY+FLOOR+ANALYSIS)
08/12/22- ASSEMBLY FLOOR ANALYSIS	PDF (https://leginfo.legislature.ca.gov/faces/billAnalysisClient.xhtml?bill_id=202120220SB991&analysisId=354376&analyzingOffice=ASSEMBLY+FLOOR+ANALYSIS)
08/15/22- Sen. Floor Analyses	PDF (https://leginfo.legislature.ca.gov/faces/billAnalysisClient.xhtml?bill_id=202120220SB991&analysisId=354795&analyzingOffice=Sen.+Floor+Analyses)

Sources

Data on Open States is updated periodically throughout the day from the official website of the California State Legislature (http://www.legislature.ca.gov/).

If you notice any inconsistencies with these official sources, feel free to file an issue (https://github.com/openstates/issues/issues).

- http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB991 (http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB991)

TUOLUMNE UTILITIES DISTRICT

Board of Directors
Barbara Balen
David Boatright
Jeff Kerns
Lisa Murphy
Ron W. Ringen

August 24, 2022

The Honorable Gavin Newsom
Governor, State of California
State Capitol
Sacramento, CA 95814

Sent via email to:
Leg.Unit@gov.ca.gov

Re: SB 991 (Newman) Progressive Design Build - SIGN

Dear Governor Newsom:

The Tuolumne Utilities District (TUD) is writing to ask you to sign SB 991 (Newman) into law. SB991 will allow local water agencies, such as TUD, to have the option to deliver projects using progressive design-build (PDB) method. SB 991will allow public agencies, such as TUD, to use PDB for specific projects. PDB has grown in popularity in recent years as a valuable form of collaborative project development that can provide multiple benefits when used to execute complex public works projects.

PDB can be a valuable tool in implementing California's Water Supply Strategy and helping the State adapt to a hotter, drier future. PDB streamlines project delivery and helps avoid a common pitfall in large infrastructure projects, which you have aptly diagnosed as, the "paralysis of process is getting in the way of progress."

PDB is a project delivery method that assembles a team of designers, builders, and other specialists in collaboration with the local agency's staff to advance projects in an expedited fashion and with superior cost control.

If signed into law, TUD would utilize PDB immediately to deliver its proposed Sierra Pines Regional Water Treatment Facility. This facility is a cornerstone of Tuolumne County's long-range plan to ensure sustainable, reliable, and affordable drinking water to our residents. We estimate that PDB would reduce the overall project duration by 1-2 years and minimize potential cost overruns. TUD is seeking funding for this project from the Safe Drinking Water State Revolving Fund.

PDB delivery benefits the public agency owner by providing the opportunity to add the design-build team to the overall project team early in the design phase affording the public agency owner and the design build team more opportunities to collaborate during the project's design phase. Early collaboration is key to reducing project risk, cost, and schedule.

California is in another cycle of drought. Our economy and citizens depend on the reliable supply of water to remain globally competitive. SB 991 will allow the delivery of projects that treat water, recycle water, or produce advanced treated water to be efficiently and effectively streamlined. SB 991 will make PDB just “another tool in the toolbox” that public agency owners can use to deliver projects. SB 991 could assist local agencies in addressing the state’s critical need for additional water.

For all these reasons, the Tuolumne Utilities District supports SB 991 and asks for your signature.

Sincerely,

Barbara J. Balen
President, Board of Directors

TUOLUMNE UTILITIES DISTRICT

Agenda Item No.III.5

MEMORANDUM

Board Meeting of August 23, 2022

To: Tuolumne Utilities District Board of Directors

From: Erik Johnson, District Engineer

Jennifer Batt, Associate Engineer II

Agenda Section: Regular Business

Subject: Sonora Regional Wastewater Treatment Plant Progress Report

Summary

Recommendation:

For information only.

Issue: n/a

Fiscal Impact: n/a

Previously Related Action:

TUD Board approved USDA Funding and Interim Financing for the Sonora Regional Wastewater Treatment Facility Project and Award Construction Contract to Kiewit Infrastructure West, Co.. Construction continuing schedule and on budget.

Committee Status: n/a

Adherence to Policy: n/a

Discussion

Progress report of the Sonora Regional Wastewater Treatment Plant construction.

Attachments:

PowerPoint slide deck

Board Action:	Resolution No. _____	Motion by _____ Second by _____
	Ayes: _____	Noes: _____
	Absent: _____	Abstained: _____ Recuse: _____

Sonora Regional Wastewater Treatment Plant Improvements

Project Progress Report

August 23, 2022

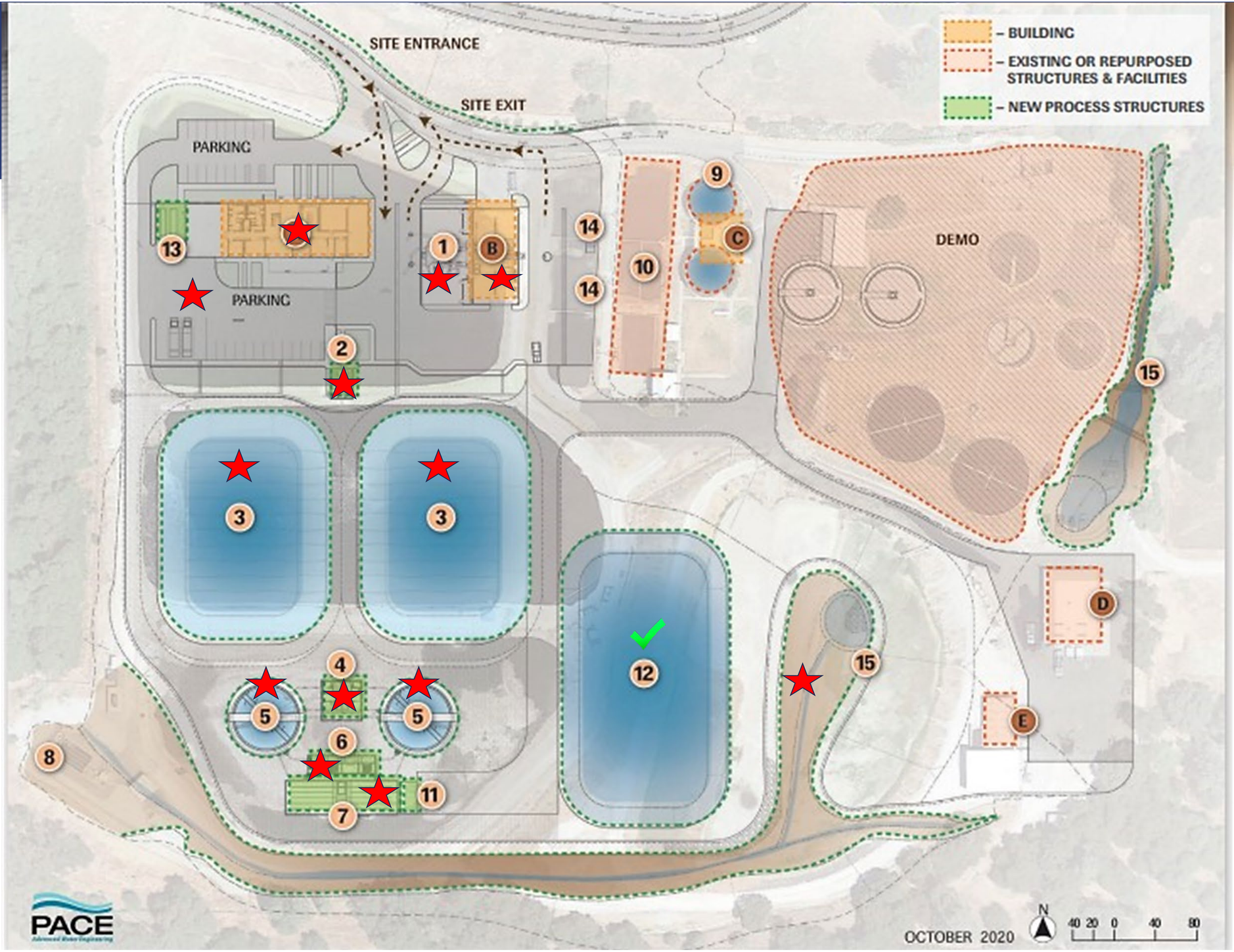
TUD

PROJECT OVERVIEW

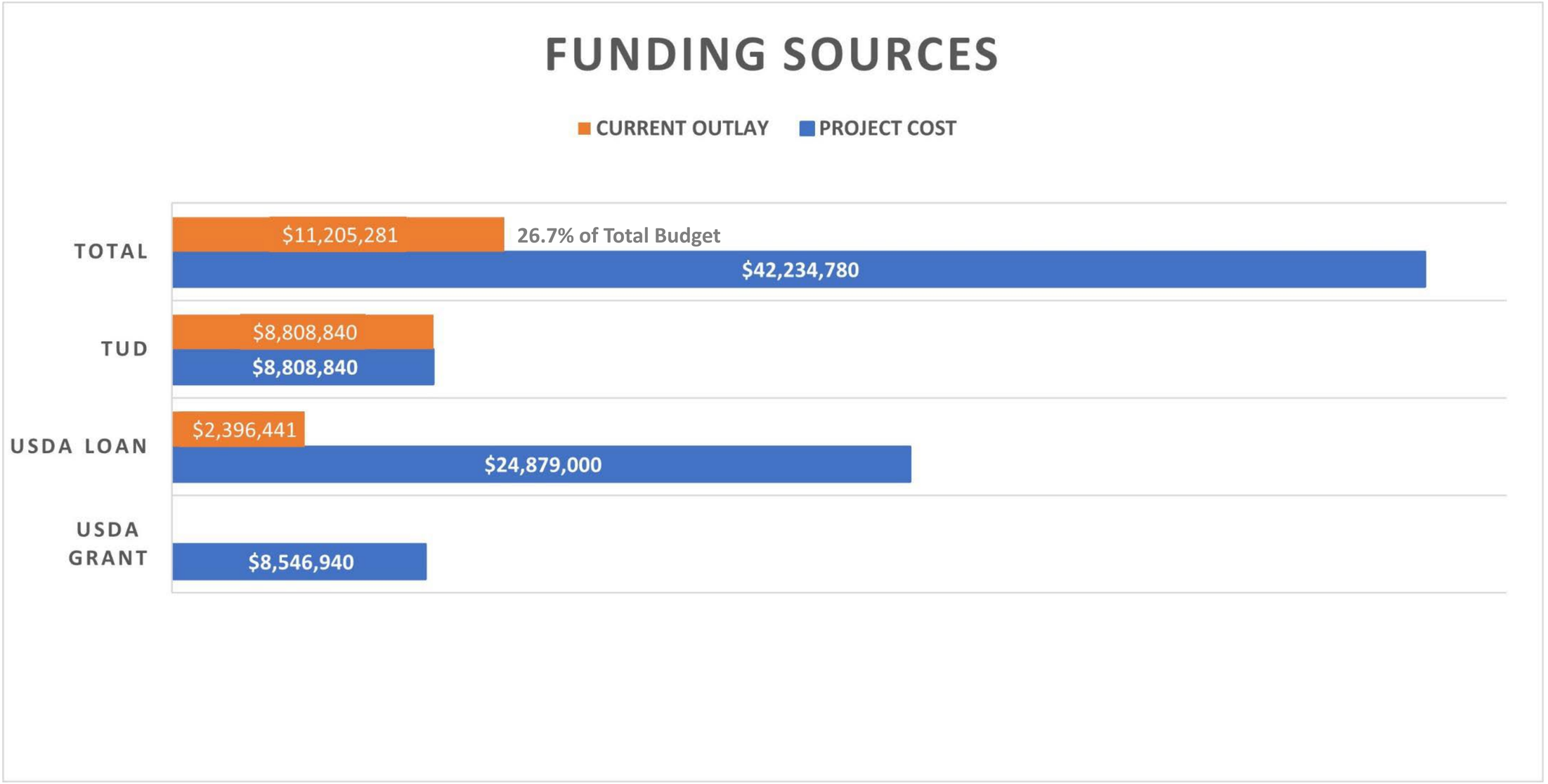
★ In Progress

✓ Completed

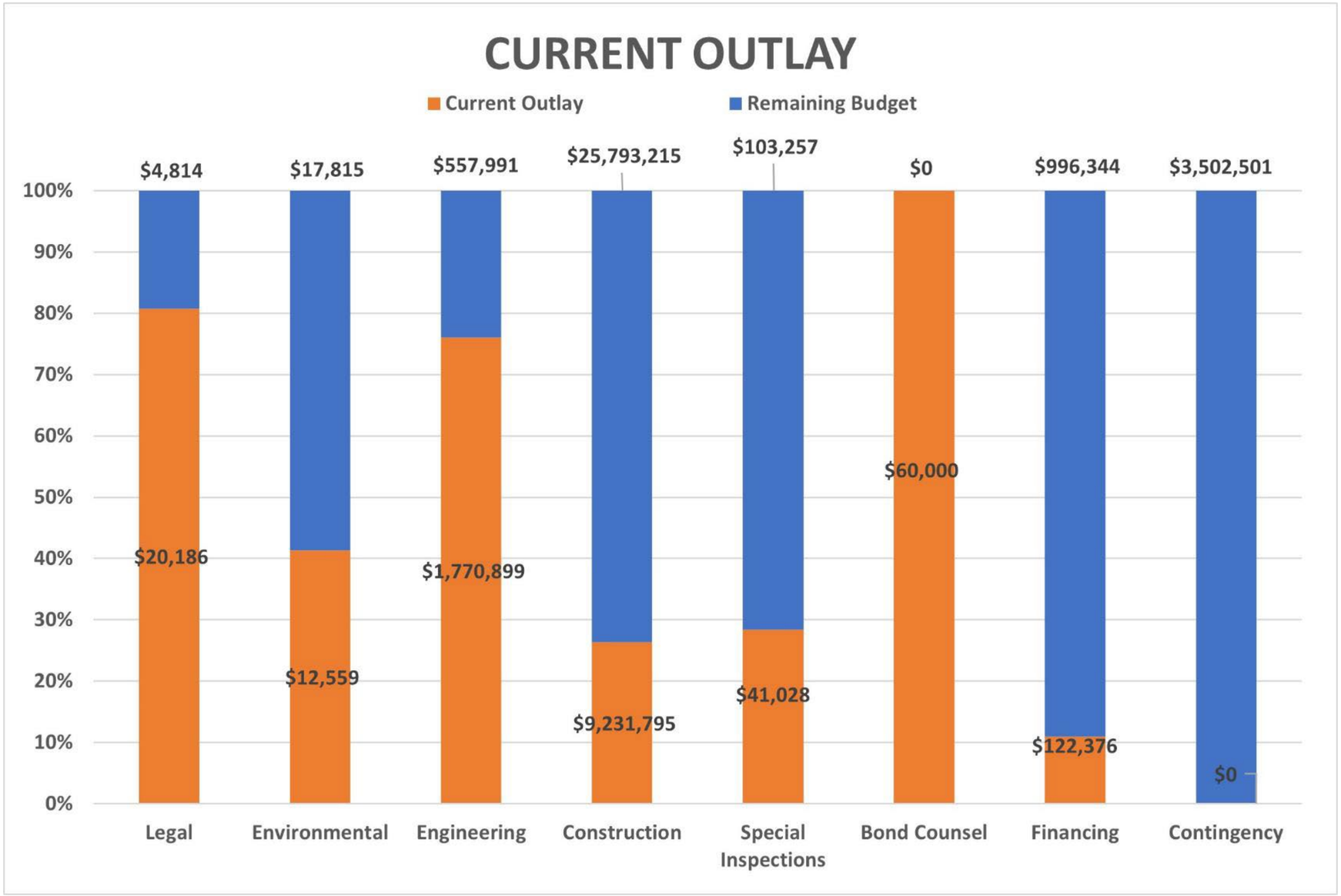
- ★ A Admin, Elect, and Blower Building
- ★ B Biosolids Building
- C Digester Building
- D Renovated Existing Maint. Building
- E Renovated Existing Maint. Building
- ★ 1 Headworks
- ★ 2 North Process Station
- ★ 3 Secondary Treatment - Biological Basins
- ★ 4 South Process Station
- ★ 5 Secondary Clarifiers
- ★ 6 Tertiary Filtration
- ★ 7 Chlorine Contact Station
- 8 Downstream Connection To Effluent Distribution
- 9 Renovated Aerobic Sludge Digestion
- 10 Repurposed Existing Sludge Drying Bed
- 11 New Chemical Storage
- ✓ 12 New Emergency Storage Basin
- 13 New Generator Location
- 14 Septage Receiving Stations - A & B
- ★ 15 New Drainage



PROJECT DASHBOARD



PROJECT DASHBOARD



PROJECT DASHBOARD

CONSTRUCTION PROGRESS

August 2022

- **Continued construction of the South Process Station**
- **Continued construction of the Chlorine Contact Basin (CCB)/Filter Structure**
- **Continued construction of the North Process Station**
- **Continued construction of the Headworks Grit Chambers**
- **Completed first three lifts of CMU block in Building A**
- **Began excavation of the Extended Aeration Activated Sludge Basins**

FAST FACTS

- 421 Completed Submittals
- 244 Reviewed RFI'S
- 1 Safety Incident
- Construction Completion 32.7%
- On Budget
- On Schedule

Three Month Look-Ahead

Construct Building A and Building B CMU Walls

Continue Construction of Underground Utilities

Complete Extended Aeration Activated Sludge Basins

PROJECT PHOTOS

8/1/2022 Drone Photo of Project Site

PROJECT PHOTOS

8/1/2022 Connection from Headworks to a Manhole

8/1/2022 Drop Inlet into Manhole

PROJECT PHOTOS

8/1/2022 Concrete Formwork in the Filter/ Chlorine Contact Basin

8/1/2022 Headwork Grit Chamber Formwork

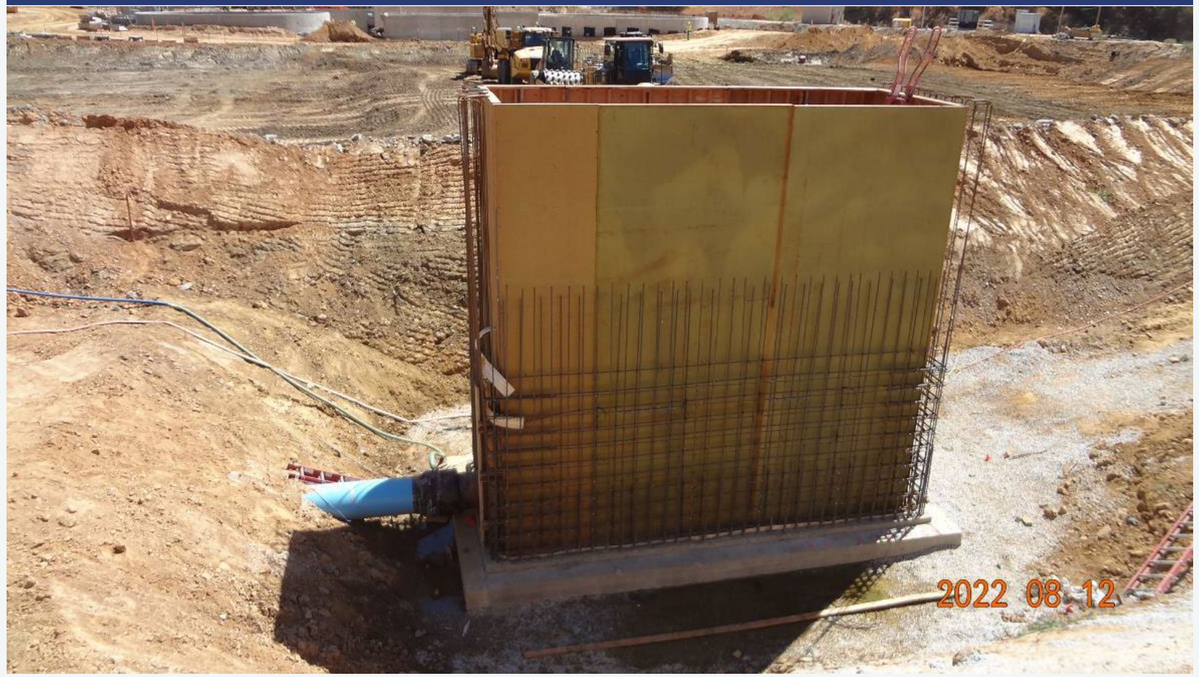
PROJECT PHOTOS

8/12/2022 Over-excavation to Remove Unsuitable Fill Material in EAAS Basin Slope

8/16/2022 Unsuitable Fill Material

PROJECT PHOTOS

8/12/2022 Construction of the North Process Station



8/1/2022 Construction of Building A

TUOLUMNE UTILITIES DISTRICT

Agenda Item No.III.6

MEMORANDUM

Board Meeting of August 23, 2022

To: Tuolumne Utilities District Board of Directors

From: Don Perkins, General Manager

Agenda Section: Regular Business

Subject: 2022 Strategic Plan Progress Report

Summary

Recommendation:

Staff present an update on the progress each strategic goals' objectives and actions to the board of directors.

Issue:

Strategic Planning is a high-level, interactive, collaborative planning process to assist organizations set clear direction over all operational aspects of the organization. Early in 2019, the TUD Board of Directors and staff held a series of public workshops to identify, analyze, and discuss strengths, weaknesses, opportunities, and threats to serve as a foundation for developing the Strategic Plan (Plan) through goal setting, which identified strategies and actions to be carried out in fulfillment of the District's Mission Statement.

Provide Responsible Water and Wastewater Services for our Customers with Great Customer Service in a Socially, Financially and Environmentally Responsive Manner at a fair value.

The Plan was adopted by the Board on June 11, 2019. On April 14, 2020, executive management provided a strategic plan update to the Board of Directors who then unanimously adopted the FY 2020/2021 Strategic Plan on June 9, 2020.

Fiscal Impact: N/A

Previously Related Action:

On March 8, 2022, staff asked the Board of Directors for guidance on whether to initiate a new facilitated comprehensive strategic planning effort in 2022 with a consulting firm, hold a facilitated workshop to review and update the 2020 strategic plan or some other option. On April 12, 2022, the board further discussed next steps and agreed to the general manager's recommendation for staff to provide the Board with an update on the progress of the current strategic goals after July 1, 2022.

Committee Status:

This item was brought to the finance committee on February 24, 2022. The committee recommended this be brought to the full Board for discussion of the different options.

Adherence to Policy: N/A

Discussion

The district's current strategic plan consists of seven strategic goals. Each goal is broken down into two to five strategies, and each strategy is broken down into one to six actions. Some to significant progress (or completion) has been made on each of the 82 total actions, with most actions ongoing from year to year.

Board Action:	Resolution No. _____	Motion by _____ Second by _____
	Ayes: _____	Noes: _____
	Absent: _____	Abstained: _____ Recuse: _____

Attachments:

2022 Strategic Plan Progress Report

Tuolumne Utilities District 2022 Strategic Plan Progress Report

Goal 1- Enhance and Improve Water Security		
Strategy 1. Advance, defend and expand District control over water supply		
Action 1	Pursue water rights, water contracts, area of origin rights and/or other methods to improve water supply reliability.	• PG&E Water Acquisition negotiations on hold through 2023 • Continued pursuit of US Bureau of Reclamations contract for water from New Melones • Completed Phase 1 of sediment removal of Phoenix Lake
Action 2	Pursue emergency water supplies through water transfers and/or water contracts to mitigate potential impacts of droughts, fires, and other catastrophic events.	• Master Meter Agreement with Mi-Wuk Mutual WC • Ditch outage agreement with Twain Harte Community Services District • Pursuing USBR CVP Contract
Action 3	Consider acquisition of water storage and conveyance facilities.	• PG&E Water Acquisition negotiations on hold through 2023
Action 4	Manage and defend against State and Federal regulatory actions that potentially harm the district's ability to provide a reliable water supply.	• Addressed State Water Board 401 Certification comments for Phoenix Project #1061 • Awaiting FERC Draft Environmental Assessment on Phoenix Project #1061 • Awaiting US Forest Service to finalize 4e conditions for FERC 1061

Strategy 2. Reduce system losses and improve water system efficiencies to meet multiple community benefits		
Action 1	Identify areas of potential system failure and/or frequent leak maintenance to prioritize repairs, improvements and/or upgrades.	• Completed Cuesta Heights tank consolidation and distribution improvements • Completed Scenic View distribution system and mainline improvements • Ridgewood Pipeline Consolidation Project in progress • Ponderosa Hills water system consolidation in progress • Crystal Falls and Cedar Ridge Interconnection in progress • In process of designing a new Zone 4 Tank to replace the failed Zone 3 Tank and also consolidate the White Fir Tank
Action 2	Identify and pursue active pressure zone management to improve reliability and efficiency.	• Completed Cedar Rock Booster Pump Station Rehabilitation Project • Purchased portable generators for multiple pump stations

		• Through consolidation the district is eliminating pump stations that would frequently result in water service interruptions during power outages and serving customers with pressure from gravity storage tanks. Examples include Saratoga area, and soon the Sommette Hydro.
Action 3	Pursue necessary maintenance and efficiency improvements to the raw and treated water conveyance systems.	• Algerine Ditch Slum Dam repair completed • Pipeline and turbidity station added at Matelot Ditch • Dam rehabilitation at the Phoenix Lake Spillway • Continued communication and collaboration with PG&E on repairs and maintenance on the Tuolumne Main Canal
Action 4	Conduct studies on the raw water delivery system to improve efficiency and identify construction methods to maintain and enhance the cultural, recreational, and historical integrity of the system.	• Working with EN2 on biological resource survey
Action 5	Implement Capital Improvement Plan (CIP) and Capital Outlay Budget.	• Performed annually

Strategy 3. Upgrade and/or consolidate water treatment plants to improve efficiencies and reliability and reduce maintenance and operations costs		
Action 1	Complete land acquisition and preliminary engineering identified in the Treated Water System Optimization Plan (TWSOP).	• New Sonora Water Treatment Plant land acquisition complete • Advance design, permitting, and funding of the Sierra Pines Regional Water Treatment Facility
Action 2	Identify and prioritize improvements to existing infrastructure that will require upgrades and/or replacement to accommodate TWSOP.	• Obtained $2.8 million dollar grant for Mt. Provo intertie • Installed Ridgewood Transmission line to consolidate Scenic View and Phoenix Lake water systems • Conditions assessment performed at Sonora Water Treatment Plant-controls, electrical, chemical storage, and sedimentation basin improvements in process
Action 3	Implement Capital Improvement Plan (CIP) and Capital Outlay Budget.	• Performed annually

Strategy 4. Enhance and optimize water storage facilities and provide back-up power supplies at pumping and other critical facilities		
Action 1	Identify, prioritize, and implement repairs, upgrades and/or consolidation of water storage reservoirs and/or water storage tanks.	• Completed Cuesta Heights Tank Consolidation Project • Completed Scenic View distribution improvements
Action 2	Identify, prioritize, and implement back-up power supply systems at pump stations and other critical facilities.	• Obtained $300,000 grant to purchase 5 generators
Action 3	Implement Capital Improvement Plan (CIP) and Capital Outlay Budget.	• Performed annually

Strategy 5. Promote water conservation and water use efficiency programs		
Action 1	Maintain and enhance existing water conservation programs and partnerships.	• Participation in Tuolumne County Drought Task Force
Action 2	Provide customer outreach and assistance in implementing water conservation.	• TUD website, media coverage • Reinstituted toilet rebate program • Conservation magnets placed on district vehicles • Participated in the annual Home and Garden Show, providing information about water conservation
Action 3	Develop and maintain a community landscape native plant demonstration garden.	• Board voted against a demonstration garden at this time

Goal 2- Improve Wastewater Collection, Treatment, and Recycled Water Use through Facility Modernization		
Strategy 1. Upgrade and/or replace outdated and inefficient wastewater treatment facilities		
Action 1	Create new regional septage receiving facilities.	• Sonora Regional Wastewater Treatment Facility (WWTF) Improvements are 30% complete
Action 2	Replace and upgrade sludge drying equipment and facilities.	• Addressed in Sonora Regional WWTF Project
Action 3	Identify, prioritize, and implement wastewater treatment plant (WWTP) equipment and facility upgrades and improvements, including, but not limited to, improved security, road construction, lighting, administrative facilities, treatment processes, storm water conveyance, and other equipment and facilities	• Addressed in Sonora Regional WWTF Project
Action 4	Prepare Title 22 Report and apply for new wastewater treatment and disposal permit (Waste Discharge Requirements – "WDR").	• Currently in progress and addressed in Sonora Regional WWTF Project
Action 5	Identify and obtain easements and rights-of-way for district facilities where required.	• Acquired encroachment for Crossroads Lift Station Project • Obtained City of Sonora easement for pipeline to new plant • Land acquisition in process for Willow Springs Lift Station • Obtained easement for Mono Village Lift Station abandonment project
Action 6	Implement Capital Improvement Plan (CIP) and Capital Outlay Budget.	• Performed annually

Strategy 2. Repair and/or replace aging wastewater collection pipelines, Twain Harte Interceptor, and lift stations to avoid sewer spills		
Action 1	Prioritize and implement a plan to repair and/or replace collection system infrastructure.	• Performed annual sewer lining and pipeline maintenance and replacement – for FYs 2021 and 2022: o Pipe Lining – 8,545 feet

		○ QAQC Video Inspection – 11,898 feet ○ Rehab/Repair/Replace/Pipe Patch – 2,325 feet
Action 2	Prioritize and implement a plan to repair and/or replace Twain Harte Interceptor and to determine what customers can connect to these systems.	• Assessed nearly 50% of the Twain Harte interceptor in-house including 11,000 feet, 5 of 14 siphons and removal of 5 plug valves improving flow and capacity.
Action 3	Prioritize and implement a plan to repair, improve and/or replace wastewater collection system lift stations.	• Improved and/or replaced Saratoga, Columbia Village, Phoenix Lake Park, Apple Valley, and Damin Rd. Lift Stations • New washer/compactor installed at Law & Justice Center (funded by Tuolumne County) • Parrotts Ferry and Mill Villa lift station improvements in progress • Completed Mono Village Lift Station design. Project is currently in progress
Action 4	Identify potential areas for new customer connections due to failing private systems.	• Background water sampling conducted in the Crystal Falls area to identify possible future connections

Strategy 3. Secure long-term recycled water reclamation sites		
Action 1	Through land purchases, easements and/or contracts, obtain long-term rights to recycle treated effluent for beneficial uses.	• Established agreement with TELELI
Action 2	Implement Capital Improvement Plan (CIP) and Capital Outlay Budget.	• Performed annually

Goal 3- Develop Partnerships for the Benefit of the Community		
Strategy 1. Coordinate work with local agencies (City, County, Special & School Districts, Tribes, community organizations, etc.)		
Action 1	Work closely with local agencies to coordinate construction projects to maximize cost savings and reduce public inconvenience.	• Participate in utility coordination meetings annually, every Spring • Successful collaboration with the County on Pedro Y Intersection Project • Established agreement with County to utilize GIS staff resulting in labor cost savings • Received County support in purchasing washer/compactor at Law & Justice Center Lift Station
Action 2	Set-up periodic multi-agency meetings with staff and elected officials to establish local priorities and to make plans for joint activities.	• Participate in utility coordination meetings annually, every Spring
Action 3	Seek local partnerships to obtain grant funding for multiple benefits.	• TEDA – grant-funded Ponderosa Hills water system improvements • Curtis Creek Elementary School – grant-funded consolidation project • USFS and Fire Safe Council – fuels reduction grants • Working with Muller Mutual WC to secure funding to consolidate • Work with County and City on CDBG Funding Applications

Strategy 2. Work with regional agencies and industry associations to further District goals and priorities		
Action 1	Work closely with Mountain Counties Water Resources Association (MCWRA), the Association of California Water Agencies (ACWA), Water Environment Federation (WEF), California Special Districts Association (CSDA) and other industry organizations to promote District interests.	• Multiple Board members sit on association board committees • Staff and board members attend association committee meetings and conferences

Action 2	Cultivate leadership roles for District Directors in regional and industry associations and committees to maximize District involvement in key issues of importance.	• Mountain Counties Water Resource Association and Legislative Committee • LAFCO • IRWM JPA • ACWA-JPIA
Action 3	Seek regional partnerships to obtain grant funding for multiple benefits.	• Actively participate in Cal OES, USDA, SNC and IRWM

Strategy 3. Work with local, State and Federal agencies and elected officials on permitting, grant programs, water rights, and regulatory/legislative issues		
Action 1	Work closely with Department of Water Resources (DWR), the Bureau of Reclamation, the U.S. Department of Agriculture (USDA) and other water purveyors on obtaining grant funding for facilities and on obtaining water rights.	• USDA: Sierra Pines • State Waterboard: Sierra Pines • USBR: CVP Contract • USDA: Grant and Loan for SRWWTF
Action 2	Seek new operational permits and grant funding for facility consolidation and upgrades through State and Federal agencies.	• Sierra Pines • Curtis Creek Elementary School • Muller Mutual WC • Cuesta Heights • Mt. Provo Transmission • Mill Villa Well
Action 3	Seek local, State, and regional partnerships to obtain grant funding for projects that provide multiple benefits to the community.	• Obtained $2.8 million dollar grant for Mt. Provo and Ponderosa intertie benefiting district and Tuolumne Band of Me-Wuk Indians • Curtis Creek Elementary School water reliability and quality to benefit students, staff and families, and improved fire flow to the town of Standard
Action 4	Continuously monitor regulatory issues, legislation, and environmental standards in coordination with local, state, and federal agencies.	• Continue to subscribe to numerous distribution and list-serv groups • Actively seeking grant opportunities

Action 5	Acquire consulting expertise to promote District interest in legislative and regulatory issues and assistance in securing State, Federal and Private grant funding	• The district no longer utilizes legislative advocates as of early 2022; however, utilizes other resources such as ACWA, MCRWA and CSDA bill tracking

Strategy 4. Coordinate land use and water/wastewater resources planning with Local, Tribal, Regional and State planning agencies		
Action 1	Coordinate General Plan update and implementation with City and County.	• Significant efforts have been made to coordinate updates and implementations
Action 2	Seek special district representation on LAFCO with other local agencies	• Current Board member represents District on LAFCO

Goal 4- Enhance Programs to Promote Organizational Efficiency and Development		
Strategy 1. Use the Joint Labor - Management Committee (JLMC) to improve organizational communication and decision-making		
Action 1	Schedule regular meetings of the JLMC to discuss issues and activities.	• Quarterly meetings held in 2019 • Frequent correspondence with labor representative
Action 2	Seek input from JLMC members on employee training, succession planning, job functions and other employee issues.	• Management regularly seeks input from staff at all levels, union and non-union

Strategy 2. Prioritize employee job training/cross-training to improve employee skills and organizational flexibility		
Action 1	Utilize department, district-wide and outside trainers in developing curriculum to train and cross-train employees.	• See department SOPs, succession plan, LCW ERC Consortium Schedule, and Safety Plan of Action
Action 2	Develop incentives for employees to train and cross-train.	• Created clear job descriptions to identify career tracks • Established cross training in Operations Department, and increased cross-training for redundancy across all departments • Added cross training goals on annual performance evaluations
Action 3	HR Department to maintain and develop training records guidelines and to enhance succession planning opportunities.	• Utilized tracking software for employee training completion • Training schedules and plans, clear job descriptions, annual performance goals

Strategy 3. Maintain active Safety Training, Emergency Preparedness and Risk Management Programs		
Action 1	Prioritize safety training and develop incentives for participation.	• Safety Committee • Monthly Safety Meetings • Fall Safety Recognition Event
Action 2	HR Department to maintain safety records and coordinate safety training program guidelines.	• Annual Safety Plan of Action

Action 3	Continue to evaluate District wide risk of facilities to enhance safety and security	• Routine safety site inspections performed by Safety Committee and staff • Annual safety inspections with safety consultant • Biannual inspections with property/liability coverage vendor • Biennial Hazardous Materials Business Plan Inspections • Operator Permit Headquarters Inspections
Action 4	Coordinate with Local, Tribal, Regional, State and Federal agencies on emergency preparedness and response.	• Phoenix Dam EAP and TTX • Emergency Response Plan (ERP) TTX • Participation in PG&E annual emergency drill for Phoenix and Spring Gap Dams

Strategy 4. Support and enhance Board, Management and Staff educational and leadership opportunities to better serve the community		
Action 1	Encourage participation at local, regional, and state-wide events that provide Board, Management and Staff training and leadership opportunities.	• Coordinated Board Meeting with TC BOS and City of Sonora in May 2022 • Board workshops attended by management, community partners and consultants
Action 2	Create opportunities for joint Board – Management training sessions.	• Strategic Planning overview and discussion with Board • Plant design presentations provided to Board • Association Conferences

Strategy 5. Identify policies and procedures to improve efficiency in District communication		
Action 1	Perform comprehensive update of District wide policies and procedures.	• Water Rules and Regulations updated • Wastewater Ordinance updated • Purchasing and Investment Policies updated • Health and Safety Policies updated • Personnel Policy needs update

Goal 5- Follow Best Financial Management & Fiscal Planning Practices		
Strategy 1. Identify and prioritize projects through the Capital Improvement Plan and Budget		
Action 1	Annually review the Capital Improvement Plan in order to adjust and re-prioritize projects and construction activities to determine progress in completing priority capital projects.	• Performed annually
Action 2	Annually review and update the budget.	• Performed annually

Strategy 2. Determine appropriate grant funding opportunities and priorities		

Action 1	Submit grant applications for high priority projects to maximize rate payer funds with eligible grants.	• Grant Awards:
		  ○ USDA - grant and loan for SRWWTF
		  ○ USFS - Water Tank and Conveyance System Fuels Reduction at Brentwood Facility
		  ○ CalFire CCI- Critical Facilities Fuels Reduction Project
		  ○ DWR – Mill Villa Well Replacement Project
		  ○ DWR – Mt. Provo Water Transmission and Intertie
		  ○ SWRCB – Curtis Creek El School Water Main Extension (Consolidation)
		  ○ SWRCB – Cuesta Heights Tank and Distribution System
		  ○ SNC – Fuels Reduction for The Lyons-South Fork Watershed Forest Resiliency Project (Shaded Fuel Break)
		  ○ CalOES – Purchase five backup power generators

Action 2	Coordinate grant applications with local, private, regional, and state agencies/organizations to obtain multiple community benefits and enhance chances for grant award. .	• Awarded multiple wildfire risk reduction/vegetation management grants with USFS, CalFire and Tuolumne County Fire Safe Council • Sent letter of support to Stanislaus National Forest Social and Resilience Across the Landscape (SERAL)

		• Coordinated TUD grant-funded Mt. Provo Water Transmission and Intertie with Tuolumne Band of Me-Wuk Indians' grant funded project for new tank and reservation distribution improvement project. • Curtis Creek Elementary School Water Main Extension and Consolidation Project • Collaborating with Muller Mutual WC on a grant application to consolidate

Strategy 3. Identify areas to reduce costs, increase revenues, consolidate services, and improve efficiencies to provide cost-effective services		
Action 1	Analyze District organization and methods of service delivery to determine if cost savings and consolidations are feasible.	• Created additional construction/maintenance crew to mitigate uncertain bidding environment and increase in-house construction capabilities. • Drone use for inspection and public outreach • Easements writing and basic surveying done in-house
Action 2	Seek methods to improve efficiencies and reduce lead-time on designing and constructing capital improvements.	• Maximizing in-house design and construction • Exploring progressive design project delivery for Sierra Pines
Action 3	Explore revenue enhancements by analyzing current return on investments, conducting a Proposition 218 study in calendar year 2020, seeking grant funding where appropriate, identifying the cost/benefit of extending services to new customers and investigating a District-wide assessment district.	• Hired investment advisor and implemented investment strategy • Prop. 218 related to acquisition of the PG&E portion of water system postponed. • Awarded USDA Grant and loan for SRWWTF • Investigated District-wide assessment district and determined not a viable option at this time
Action 4	Implement new technology and computer hardware and software to improve internal accounting and project management, as well as asset management, mapping, and maintenance and repair of equipment and facilities.	• Successful Tyler software conversion completed in FY19 • Ongoing technological enhancements implemented • Continued analysis and improvements made to cyber security • Drone use for visual inspections.

Action 5	Review current District policies and procedures with an eye on improving efficiencies and reducing “red tape”.	• Routinely assess and evaluate policies and procedures

Strategy 4. Maintain a structurally balanced budget, utilize user fees to cover the cost of services provided, maintain adequate reserves in all funds, and maintain financial Records in accordance with Generally Accepted Accounting Principles (GAAP)		
Action 1	Review current policies and procedures for consistency with Best Management Practices.	• Performed routinely by Finance Director • Received “clean audit” by independent auditors in FY20 and FY21
Action 2	Revise and update administrative policies and bring revised/new policies to the Board for adoption.	• Revised and updated Purchasing Policy, Reserves Policy, Capital Asset Definitions & Guidelines, Conflict of Interest Code, Record Keeping & Retention Schedule, Travel Expense Policy, Board of Directors Policy Manual, Cell Phone and Electronic Device Policy, Water Leak Adjustment Policy, and Investment Policy.

Goal 6- Apply Best Customer and Community Service Practices		
Strategy 1. Maintain a high-level of customer service as a top priority for the District		
Action 1	Provide customer service training for new employees, as well as on-going training for existing employees.	• Onboarding for new employees and ongoing on-the-job training and coaching provided by supervisors
Action 2	Develop, identify, and promote activities and policies that focus on customer relationships, treating customers with respect, responding to customer inquiries in a timely manner and listening to what customers have to say.	• Continued commitment to provide outstanding internal and external customer service • All staff consistently provides exemplary customer service with every customer interaction – focus on being good listeners, empathetic, informative, and problem solvers.

Strategy 2. Provide a high-level of community outreach and engagement in respect to District activities, projects and issues		
Action 1	Maintain an active website with up-to-date information on District activities, issues, and projects.	• Maintain active website and Facebook page with up-to-date information on District activities, news, and projects
Action 2	Provide for community feedback, review and response to comments received as a result of outreach activities.	• Personal interviews conducted with community members seeking feedback on high-profile projects and initiatives. • Direct public access via website to sign up for newsletters, project updates, ask questions, etc.
Action 3	Issue periodic newsletters, surveys, notices, and other materials to inform and seek input from members of the public, local agencies, community organizations and stakeholders.	• Bi-monthly On Tap Newsletter • New Customer Letters • Social Media page • Regular news releases to all media and local partners • Participate in annual Home and Garden Show and other community events
Action 4	Enhance, develop, and market programs that benefit District customers.	• Revised and enhanced toilet rebate program • Continue promoting water conservation and how to be water wise

Goal 7 Pursue Environmental Stewardship Opportunities and Community Programs		
Strategy 1. Identify projects, activities and programs with multiple community benefits and prioritize for implementation		
Action 1	Seek local, regional, and state-wide partners to improve project success and community involvement. .	• Personal interviews with various community leaders and members of the public seeking input. • Participated in Board Meeting with TCBOS, City of Sonora and Tribes to inform and communicate water rights acquisition • Held meetings with interested community members and USFS
Action 2	Seek community input and partnerships to manage community activities on District properties and facilities where appropriate.	• Held public meetings to discuss recreational improvements at Sierra Pines

Strategy 2. Provide community outreach in the early stages of project or program development		
Action 1	During the initial stages of project and/or program development identify communities of potential impact and seek consultation and input.	• CEQA process involves both public and tribal outreach at the initial stages of project • Notice and Right of Entry from property owners on vegetation management and fuels reduction project
Action 2	During the initial stages of project and/or program development identify community and agency partnerships that will allow for greater community benefits. .	• Continued collaboration efforts with the County, owner of Standard, SPI, and others on the Curtis Creek Elementary School Project • Continued talks with Tuolumne City Fire Department and TCSD on proposed water and sewer mainline • Currently working with EN2 on identifying ways to improve vegetation management practices.

Strategy 3. Use resources efficiently, reduce waste and minimize negative impacts to the environment		
Action 1	Practice resource conservation by making the most efficient use of resources and energy saving devices when developing District projects.	• Installed new, more efficient thermostat in Administration building

Action 2	Practice pollution prevention by minimizing contamination to the environment through thoughtful project design and the incorporation of redundant systems and backup energy supplies.	• Continually evaluating sources of renewable l energy • SRWWTF design • Maintain NPDES Permit for distribution system
Action 3	Incorporate occupational health and safety considerations into projects and facilities where employees will be working.	• Engineered controls and features incorporated into project design and implementation for health and safety of all employees