TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
DECEMBER 13, 2022

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with Assembly Bill 361; and the Federal Americans with Disabilities Act. AB 361 allows the Board of Directors to participate by teleconference.

The following Directors and staff were present:

Director Balen, President
Director Kerns, Vice President
Director Boatright
Director Ringen

Don Perkins, General Manager
Erik Johnson, District Engineer
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Eric Hall, Operations Director
Melissa McMullen, Executive Secretary/Board Clerk
Emily Long, Administrative and External Affairs Specialist
Elizabeth Merchant-Wells, Assistant Engineer
Gaddiel DeMattei, Associate Engineer
Cyndi Schlenz, Engineering Coordinator

Call to Order
Pledge of Allegiance

I. Public Forum

No public comment was heard.

II. Consent Calendar

1. Minutes of the Regular Board Meeting of November 8, 2022 and Special Board Meeting of November 15, 2022

2. Approval of Reimbursement Claims for Directors Statement of Meetings Attended and/or Travel Expenses and Claim Summary for November 2022

3. Consider Adopting a Subsequent Resolution No. 27-22 Making Findings in Support of Allowing Remote Meetings Pursuant to AB 361

Director Ringen pulled Item #2 for further discussion.

No public comment was heard.

Director Ringen moved to approve the Consent Calendar. Director Boatright seconded the motion and it was approved (4-0).
Ayes: Director Balen, President, Director Kerns, Vice President, Director Ringen, Director Boatright
Absent: Director Murphy

III. Regular Business

4. Public Hearing: To Consider Adoption of a Mitigated Negative Declaration and Mitigation, Monitoring, and Reporting Program in accordance with the California Environmental Quality Act for Zone 4 Tank and Pump Station Project

President Balen opened the Public Hearing at 9:30 a.m.

Elizabeth Merchant-Wells and Markus Lang, Dudek, presented a summarization of the request to consider adoption of a Mitigated Negative Declaration and Mitigation, Monitoring, and Reporting Program in accordance with the California Environmental Quality Act for Zone 4 Tank and Pump Station Project and responded to questions.

Elizabeth Merchant-Wells stated that three (3) comments were received.

No public comment was heard.

President Balen closed the Public Hearing at 9:51 a.m.

Director Kerns, Vice President moved to adopt Resolution No. 28-22 approving the CEQA Mitigated Negative Declaration and Mitigation, Monitoring, and Reporting Program (MMRP) for the Zone 4 Tank and Pump Station Project. Director Ringen seconded the motion and it was approved 4-0.
Yes: Director Balen, President, Director Kerns, Vice President, Director Boatright and Director Ringen
Absent: Director Murphy

5. Consider Executing a Construction Contract with Plum Construction, Inc. for the Tuolumne Utilities District Warehouse Steel Building Project

Director Kerns recused himself before consideration of Item #5 because his business has provided services for the party(s) listed.

Gaddiel DeMattei presented a summarization for the request to authorize the General Manager to execute a construction agreement with Plum Construction, Inc. for the Tuolumne Utilities District Warehouse Steel Building Project.

No public comment.

Director Ringen moved to authorize the General Manager to execute a construction agreement with Plum Construction, Inc. for the Tuolumne Utilities District Warehouse Steel Building Project in the amount of $216,800.00. Director Boatright seconded the motion and it was approved 3-0.
Yes: Director Balen, President, Director Boatright and Director Ringen
Absent: Director Murphy
Recusals: Director Kerns, Vice President

6. Consider Authorizing the General Manager to Submit a Funding Application for the Teleli Recycled Water Project

Director Kerns recused himself before consideration of Item #6 because his business has provided services for the party(s) listed.

Erik Johnson and Don Perkins presented a summarization for the request to authorize the General Manger to submit a funding application for the Teleli Recycled Water project through the State Water Resources Control Board Water Recycling Funding Program and responded to questions.

Public comment was heard.

Director Ringen made the motion to authorize the General Manager to submit a funding application for the Teleli Recycled Water Project through the State Water Resources Control Board Water Recycling Funding Program. Director Balen seconded the motion.

Director Boatright suggested a friendly amendment to Director Ringen's motion to state the following: Authorize the General Manager to submit a funding application for the Teleli Recycled Water Project through the State Water Resources Control Board Water Recycling Funding Program and direct staff to draft a Supplemental Water Supply Policy that keeps all current users fulfilled.

Don Perkins asked for clarification on: Supplemental Water Supply Policy that keeps all current users fulfilled.

Director Boatright clarified what was meant by the word fulfilled and restated his friendly amendment as follows: Adopt Resolution No. 29-22 and authorize the General Manager to submit a funding application for the Teleli Recycled Water Project through the State Water Resources Control Board Water Recycling Funding Program and direct staff to draft a Supplemental Water Supply Policy that keeps all current users fulfilled. Director Ringen and Director Balen accepted the friendly amendment. Director Balen seconded the motion and it was approved (3-0)
Ayes: Director Balen, President, Director Boatright, Director Ringen
Recusals: Director Kerns, Vice President
Absent: Director Murphy

7. Election of Officers of the Board of Directors a) President b) Vice President

Director Balen moved to nominate Director Kerns as President and Director Ringen for Vice President of the TUD Board of Directors effective January 1, 2023. Director Boatright seconded the motion and it was approved (4-0).
Ayes: Director Balen, President, Director Boatright, Director Kerns, Vice President, Director Ringen
Absent: Director Murphy

IV. Staff Reports

Don Perkins reported on the following items:
-November 17, 2022: Grizzly Flats Community Services District Tour was cancelled due to illness
-November 18, 2022: Attended the Tuolumne County Water Agency meeting
-November 18, 2022: Check-in with Mike Schonherr, PG&E
-December 1, 2022: Meeting with the City of Sonora
-December 5, 2022: Meeting with Jamestown Sanitary District
-December 8, 2022: Meeting with Tuolumne Economic Development Authority (TEDA)
-December 9, 2022: Met with Director Balen, Director Kerns and Mike Schonherr, PG&E
-December 12, 2022: Attended the Tuolumne County CSDA Chapter meeting

Abby Parcon reported on the following items:
-The following employees have obtained certifications:
Lucas Castle: D4
Angel Tarango: D4
Jack Morey: D1
-November 15-18, 2022: Attended the CALPELRA Conference

Erik Johnson reported on the following items:
-Continuing to work on the Capital Improvement Program (CIP)
-Engineering Department hired Kevin Johnson, Engineering Tech 1

Steve Sheffield reported on the following items:
-Finance Department is currently working on End-of-Year
-Continual monitoring of District Budget
-Attended (via webinar) the Government Finance Officers of America (GFOA) Annual Event
-New procedures for delinquent accounts
-Finance Department/front office is fully staffed

Eric Hall reported on the following items:
-December 7, 2022: Attended the Tuolumne County OES meeting
-December 7, 2022: Attended the Tuolumne County Natural Resources Committee meeting

V. Directors Communication and Reports

Director Boatright reported on the following items:
-December 12, 2022: Attended the Tuolumne County CSDA Chapter meeting

Director Kerns reported on the following items:
-Attended the ACWA 2022 Fall Conference and Exhibition and the ACWA JPIA Board meeting in Indian Wells, CA

Director Ringen reported on the following items:

-December 7, 2022: Attended the Tuolumne County Natural Resources Committee meeting
-December 9, 2022: Attended the Mountain Counties Water Resources Association (MCWRA) Governance Committee meeting

Director Balen reported on the following items:
-December 9, 2022: Attended the Mountain Counties Water Resources Association (MCWRA) Governance Committee meeting
-MCWR Board of Directors Adopted the Association's 2023-2025 Strategic Plan
-November 29, 2022: Completed the CA Local Agency Ethics (AB1234) Training
-December 9, 2022: Met with Don Perkins, Director Kerns and Mike Schonherr, PG&E

Adjournment

The meeting was adjourned at 11:55 a.m.

Date: January 10, 2023

ATTEST:

Jeff Kerns, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk