TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
DECEMBER 14, 2021

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with the Governor's State of Emergency, declared on March 4, 2020; Cal/OSHA's recommendations for social distancing; the Ralph M. Brown Act (California Government Code section 54950, et seq.) as amended by Assembly Bill 361; and the Federal Americans with Disabilities Act. No physical public meeting location was provided for this meeting. Instead, the Board held this meeting telephonically using Zoom. Members of the public were able to speak and provide oral comments during the meeting.

A verbal roll call was conducted by Melissa McMullen, Executive Secretary/Board Clerk.

The following Directors and staff were present:

Director Balen, President
Director Ringen, Vice President
Director Boatright
Director Kerns
Director Murphy

Don Perkins, General Manager
Erik Johnson, District Engineer
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Melissa McMullen, Executive Secretary/Board Clerk
Lisa Westbrook, Community Affairs Specialist
Rich Pitcher, Collections Superintendent
Eric Hall, Operations Director
Antonio Ramirez, Engineering Services Technician

Call to Order
Pledge of Allegiance

I. Public Forum

No public comment was heard.

II. Consent Calendar

1. Minutes of the Regular Board Meeting of November 9, 2021

2. Approval of Reimbursement Claims for Directors Statement of Meetings Attended and/or Travel Expenses and Claim Summary for November 2021

3. Consider Adopting a Resolution Making Findings in Support of Continuing Remote Meetings Pursuant to AB 361

Director Kerns moved to approve the Consent Calendar. Director Ringen seconded the motion and it was approved unanimously.

III. Regular Business

4. Consider Approval of Variance Agreement for Water Service to Non-Adjacent Parcel - Callaghan and Page

Antonio Ramirez presented a summarization of the request for a variance from the Water Rules and Regulations Section 6.02 regarding water service to a non-adjacent parcel - Callaghan and Page and

responded to questions.

This item was reviewed and recommended by the Water Committee on November 1, 2021.

No public comment was heard.

Director Kerns moved to approve a variance from the Water Rules and Regulations Section 6.02 for Water Service to Non-Adjacent Parcel - Callaghan and Page. Director Ringen, Vice President seconded the motion and it was approved unanimously.

5. Discussion and Possible Approval of a Washer/Compactor Unit for the Law & Justice Sewer Lift Station

Rich Pitcher presented a summarization for the request to purchase a Washer/Compactor Unit for the Law and Justice Sewer Lift Station and responded to questions.

No public comment was heard.

Director Ringen, Vice President moved to approve the purchase of a Washer/Compactor Unit for the Law & Justice Sewer Lift Station. Director Boatright seconded the motion and it was approved unanimously.

6. Select or Authorize the General Manager to Select and Execute an Agreement with Selected Firm for Communication/Public Relations and Community Outreach

Abby Parcon stated that the district faces extraordinary opportunities now and into the future as it moves through the acquisition process of PG&E facilities and infrastructure and how to best communicate these efforts with the community. The district is considering hiring a communication and public outreach firm to help design a communication plan and outreach activities, assist with community forums, and provide other related services. The Board may either select one of the proposing communications firms and authorize the general manager to execute an agreement with the selected firm or authorize the general manager to select and execute an agreement for the public relations firm and necessary services.

No public comment was heard.

Director Balen, President moved to approve Selecting Raftelis and Authorizing the General Manager to Execute an Agreement for Communication/Public Relations and Community Outreach for a total amount of $119, 704 or less as negotiated by the General Manager. Director Kerns seconded the motion and it was approved unanimously.

7. Consider Approving a Resolution Authorizing the Grant Application, Acceptance, and Execution for the 2021 Urban and Multibenefit Drought Relief Grant Program with the Department of Water Resources for the Mt. Provo Water Transmission and Intertie to Benefit the Communities of Ponderosa Hills and the Tuolumne Band of Me-Wuk Indians

Director Kerns recused himself before consideration of Item #7 because his business has provided services for the parties listed.

Lisa Westbrook presented a summarization of the Resolution authorizing the Grant Application, Acceptance, and Execution for the 2021 Urban and Multibenefit Drought Relief Grant Program with the Department of Water Resources for the Mt. Provo Water Transmission and Intertie to Benefit the Communities of Ponderosa Hills and the Tuolumne Band of Me-Wuk Indians and responded to questions.

No public comment was heard.

Director Boatright moved to approve Resolution No. 26-21 Authorizing the Grant Application, Acceptance, and Execution for the 2021 Urban and Multibenefit Drought Relief Grant Program with the Department of Water Resources for the Mt. Provo Water Transmission and Intertie to Benefit the Communities of Ponderosa Hills and the Tuolumne Band of Me-Wuk Indians. Director Ringen, Vice President seconded the motion and it was approved 4-0.
Yes: Director Balen, President, Director Ringen, Vice President, Director Boatright and Director Murphy
Recusals: Director Kerns

8. Election of Officers of the Board of Directors a) President b) Vice President

Don Perkins introduced item #8 stating that at the October 26, 2021 Regular Board meeting the Board voted to readopt the Election of Officers procedure from the 2013 Board Officers Policy. Throughout the District's history, the Board has selected a president and vice president annually, with the offices of president and vice president being rotated amongst Board members.

Director Ringen moved to nominate Director Balen as President and Director Kerns for Vice President of the TUD Board of Directors effective January 1, 2022. Director Balen seconded the motion and it was approved unanimously.

IV. Staff Reports

Don Perkins reported on the following items:
-Update on District Activities
-Welcome Eric Hall as the new Operations Director

Erik Johnson reported on the following items:
-Update on the Regional Wastewater Treatment Project

Abby Parcon reported on the following items:
-Three staff commendations submitted by members of the public

Lisa Westbrook reported on the following items:
-TUD was granted a Small Community Water Grant in the amount of $229,000 from the Department of Water Resources (DWR) for the Mill Villa Rehabilitation Project
-November 3-5, 2021: Attended the California Public Information Officers Group Conference in Tahoe, CA

Steve Sheffield reported on the following items:
-November 2021 Claim Summary
-USDA Application and preparation

V. Directors Communication and Reports

Director Kerns reported on the following items:
-November 29, 2021: Attended the ACWA/JPIA meeting in Pasadena, CA

Director Ringen reported on the following items:
-November 17, 2021: Attended the Tuolumne-Stanislaus IRWM Water Advisory Committee meeting
-November 19, 2021: Attended the Tuolumne-Stanislaus IRWM JPA meeting
-November 23, 2021: Attended the Mountain Counties Water Resources Association (MCWRA) Zoom Coordinating meeting

Director Boatright reported on the following items:
-November 17, 2021: Attended the Reclamation meeting at the Farm Bureau

Director Balen reported on the following items:
-Met with Justin Caporusso the new Executive Director of MCWRA
-November 13, 2021: Met with Supervisor Campbell and TUD staff regarding the Counties interest in Microgrid and Turbine for power

VI. Closed Session

Director Kerns recused himself before consideration of the Closed Session because his business has provided services for the parties listed.

a. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8 Property: APN: 028-051-026-000 Agency Negotiators: Don Perkins, General Manager, Jesse Barton Gallery & Barton, APLC Other Party to Negotiations: Gary Blanc, Sierra Pacific Land and Timber Company Under Negotiation: Price and Terms of Payment

No public comment was heard.

President Balen recessed the meeting to Closed Session at 11:14 a.m.

VII. Reconvene to Open Session

9. Closed Session Disclosure

President Balen reconvened the meeting to Open Session at 12:14 p.m. with no reportable action taken during Closed Session.
Director Kerns was absent due to recusal.

10. Consider Executing a Purchase and Sale Agreement with Sierra Pacific Land Timber Company for a 0.5 acre parcel in the Sugar Pine Area

Director Ringen moved to approve the Purchase and Sale Agreement with Sierra Pacific Land Timber Company for a 0.5 acre parcel in the Sugar Pine Area. Director Boatright seconded the motion and it was approved (4-0).
Ayes: Director Balen, President, Director Boatright, Director Murphy, Director Ringen, Vice President
Absent: Director Kerns

Adjournment

The meeting was adjourned at 12:15 p.m.

Date: January 11, 2022

ATTEST:

Barbara Balen, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk