TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
JANUARY 10, 2023

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with Assembly Bill 361; and the Federal Americans with Disabilities Act. AB 361 allows the Board of Directors to participate by teleconference.

A verbal roll call was conducted by Melissa McMullen, Board Clerk.

The following Directors and staff were present:

Director Kerns, President
Director Ringen, Vice President
Director Balen
Director Boatright
Director Murphy

Don Perkins, General Manager
Erik Johnson, District Engineer
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Melissa McMullen, Executive Secretary/Board Clerk

Call to Order
Pledge of Allegiance

I. Public Forum

Sally Rhodes addressed the Board regarding the Phoenix Lake Preservation and Restoration Project.

II. Consent Calendar

1. Minutes of the Regular Board Meeting of December 13, 2022

2. Approval of Reimbursement Claims for Directors Statement of Meetings Attended and/or Travel Expenses and Claim Summary for December 2022

3. Consider Adopting a Subsequent Resolution No. 1-23 Making Findings in Support of Allowing Remote Meetings Pursuant to AB 361

Director Ringen pulled item #2 for further discussion.

No public comment was heard.

Director Balen moved to approve the Consent Calendar. Director Ringen seconded the motion and it was approved (4-0).
Ayes: Director Kerns, President, Director Ringen, Vice President, Director Balen, Director Murphy
Absent: Director Boatright

III. Regular Business

4. Board to Discuss the Resignation of Director Lisa Murphy

Director Murphy stated that she would like to submit her resignation from the Tuolumne Utilities District Board of Directors due to relocating out of the area. Director Murphy stated that her resignation is effective immediately. (January 10, 2023 at 9:15 a.m.) Director Murphy thanked the community and District staff. The Board and staff thanked Director Murphy for her service.

No public comment was heard.

5. Cost of Service Analysis Preliminary Report

Don Perkins began discussion of this item and Steve Sheffield presented a Cost of Services Analysis and responded to questions. This analysis is part of the District's overall commitment to: (1) provide safe, reliable and high-quality water and sewer services, (2) operate in a fiscally responsible manner regardless of the economic cycle, (3) comply with all federal and state laws and regulations, and (4) continue implementation of a business model that maintains revenue stability and manages debt

Public comment was heard.

The consensus of the Board is to direct staff to prepare a Cost of Services Rate Study Report for presentation at the February 14, 2023 Board meeting.

6. Consider Approving a Resolution Adopting the District Credit Card Policy

Steve Sheffield presented a summarization of the request to approve a Resolution adopting the District Credit Card Policy and responded to questions.

No public comment was heard.

Director Boatright arrived at 10:21a.m.

Director Balen moved to adopt Resolution No. 2-23 adopting the District Credit Card Policy with the following amendments: 1. Increase Credit Card Limit for Executive Secretary/Board Clerk from $5,000 to $10,000 and issue a District Credit Card to each Director. Director Ringen seconded the motion and it was approve (3-1).

Ayes: Director Ringen, Vice President, Director Balen, Director Boatright
Noes: Director Kerns, President

IV. Staff Reports

Don Perkins reported on the following items:
-Recent storms, and staff responses

Abby Parcon reported on the following items:
-Email and/or phone message received from a member of the public extending appreciation for District staff

V. Directors Communication and Reports

Director Ringen reported on the following items:
-January 4, 2023: Attended the Tuolumne County Natural Resources Committee meeting

Director Kerns reported on the following items:
-Process to fill the newly vacant Directors seat will be coming before the Board at an upcoming meeting

Adjournment

The meeting was adjourned at 10:52 a.m.

Date: January 24, 2023

ATTEST:

Jeff Kerns, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk