TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
JUNE 28, 2022

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with Assembly Bill 361; and the Federal Americans with Disabilities Act. AB 361 allows the Board of Directors to participate by teleconference.

A verbal roll call was conducted by Melissa McMullen, Board Clerk.

The following Directors and staff were present:

Director Balen, President
Director Kerns, Vice President
Director Boatright
Director Murphy
Director Ringen

Don Perkins, General Manager
Erik Johnson, District Engineer
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Melissa McMullen, Executive Secretary/Board Clerk
Elizabeth Merchant-Wells, E.I.T. Assistant Engineer

**Call to Order**
**Pledge of Allegiance**

## I. Public Forum

Sally Rhodes addressed the Board regarding the Phoenix Lake Preservation and Restoration Project.

## II. Consent Calendar

1. Minutes of the Special Board Meetings of June 6, 2022 and Regular Board Meeting of June 14, 2022

2. Consider Adopting a Subsequent Resolution No. 14-22 Making Findings in Support of Allowing Remote Meetings Pursuant to AB 361

3. Resolution No. 15-22 to Approve Appropriations Limit for Fiscal Year 2023

Director Ringen moved to approve the Consent Calendar. Director Kerns seconded the motion and it was approved unanimously.

No public comment was heard.

## III. Regular Business

4. Board of Directors to Consider Adopting a Resolution Declaring Support for the Formation of the Tuolumne County Chapter of the California Special Districts Association

Don Perkins and Dave Andres, Interim General Manager Tuolumne City Sanitary District, presented a summarization of the request for the Board of Directors to consider adopting a Resolution of Support for the formation of the Tuolumne County Chapter of the California Special Districts Association and responded to questions.

No public comment was heard.

Director Ringen made a motion to end discussion on this item. Director Kerns seconded the motion and it was approved unanimously.

Director Ringen moved to adopt Resolution No. 16-22 Declaring Support for the Formation of the Tuolumne County Chapter of the California Special Districts Association. Director Kerns, Vice President seconded the motion and it was approved 3-1.
Yes: Director Balen, President, Director Kerns, Vice President and Director Ringen
No: Director Boatright
Abstentions: Director Murphy

5. Consider Executing a Construction Contract with Always Paving, Inc. for the Ridgewood Intertie Paving Project

Erik Johnson presented the summarization on the request to approve executing a Construction Contract with Always Paving, Inc. for the Ridgewood Intertie Paving Project and responded to questions.

No public comment was heard.

Director Ringen moved to approve waiving minor bid irregularities and authorizing the General Manager to execute a construction agreement with Always Paving, Inc. for the Ridgewood Intertie Paving Project in the amount of $211,390 and authorize the District Engineer to approve change orders up to, but not to exceed, 10% of the awarded contract amount. Director Boatright seconded the motion and it was approved unanimously.

6. Consideration of a Master Meter Agreement for Temporary and Intermittent Potable Water Service By and Between the Tuolumne Utilities District and the Mi-Wuk Village Mutual Water Company

Erik Johnson presented the summarization for the consideration of a Master Meter Agreement for Temporary and Intermittent Potable Water Service by and between Tuolumne Utilities District and the Mi-Wuk Village Mutual Water Company and responded to questions.

No public comment was heard.

Director Boatright moved to approve execution of a Master Meter Agreement for Temporary and Intermittent Potable Water Service By and Between the Tuolumne Utilities District and the Mi-Wuk Village Mutual Water Company. Director Ringen seconded the motion and it was approved unanimously.

7. Operational Update on the Water and Wastewater Departments May 2022

Don Perkins presented the Operational Update on the Water and Wastewater Departments for May 2022 and responded to questions.

No public comment was heard.

8. Sonora Regional Wastewater Treatment Plant Progress Report

Erik Johnson presented the Sonora Regional Wastewater Treatment Plant Progress Report and responded to questions.

No public comment was heard.

## IV. Staff Reports

Don Perkins reported on the following items:
-June 19-21, 2022: Attended the California Special Districts General Manager Leadership Summit in Coronando, CA

Steve Sheffield reported on the following items:
-Fiscal Year End is June 30, 2022

Abby Parcon reported on the following items:

-The District's experience modification for Workers Compensation has decreased from .85 to .82, and experience modification for Liability has decreased from .97 to .82

## V. Directors Communication and Reports

Director Ringen reported on the following items:
-May 26, 2022: Attended TUD Special Board Meeting
-June 7, 2022: Attended the TUD Water Committee as an observer
-June 8, 2022: Attended the TUD Finance Committee as an observer
-June 15, 2022: Attended the Tuolumne-Stanislaus IRWM Water Advisory Committee meeting
-June 22-24, 2022: Attended the California United Water Conference Tour

Director Balen reported on the following items:
-June 22-24, 2022: Attended the California United Water Conference Tour

## VI. Closed Session

a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957 Position: General Manager

No public comment was heard.

President Balen recessed the meeting to Closed Session at 11:30 a.m.

## VII. Reconvene to Open Session

a. Closed Session Disclosure

President Balen reconvened the meeting to Open Session at 12:50 p.m. with no reportable action taken during Closed Session.

Adjournment

The meeting was adjourned at 12:50 p.m.

Date: July 12, 2022

ATTEST:

Barbara Balen, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk