TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
MAY 11, 2021

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with Executive Order N-29-20, issued by California Governor Gavin Newsom on March 17, 2020, the Ralph M. Brown Act (California Government Code Section 54950, et seq.), and the Federal Americans with Disabilities Act. No physical public meeting location was provided for this meeting. Instead, the Board held this meeting telephonically using Zoom. Members of the public were able to speak and provide oral comments during the meeting.

A verbal roll call was conducted by Melissa McMullen, Board Clerk.

Melissa McMullen, Board Clerk, conducted all voting by verbal roll call.

The following Directors and staff were present:

Director Balen, President
Director Ringen, Vice President
Director Boatright
Director Kerns
Director Murphy

Erik Johnson, District Engineer
Don Perkins, Operations Director
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Melissa McMullen, Executive Secretary/Board Clerk

Call to Order
Pledge of Allegiance

I. Public Forum

Michael Allen addressed the Board regarding water conservation in Tuolumne County.

II. Consent Calendar

1. Minutes of the Regular Board Meeting of April 27, 2021

2. Approval of Reimbursement Claims for Directors Statement of Meetings Attended and/or Travel Expenses, Claim Summary, and General Manager Requisition Approval Report for April 2021

Director Kerns moved to approve the Consent Calendar. Director Boatright seconded the motion and it was approved unanimously.

III. Regular Business

3. Board to Discuss and Take Action to Recognize Jimmy Hockett on his retirement from Tuolumne Utilities District on May 14, 2021

Abby Parcon presented the Resolution recognizing Jimmy Hockett on this retirement from Tuolumne Utilities District on May 14, 2021.

Board and staff expressed their appreciation to Jimmy Hockett for his years of service and dedication to the District.

No public comment was heard.

Director Boatright moved to adopt Resolution No. 7-21 Recognizing Jimmy Hockett on his retirement from Tuolumne Utilities District on May 14, 2021. Director Ringen, Vice President seconded the motion and it was approved unanimously.

4. Discuss and Possibly Execute an Agreement with United Pavement Maintenance, Inc. for the 2021 Districtwide Hot Mix Asphalt Trench Paving Project

Erik Johnson presented a summarization on the request to execute an agreement with United Pavement Maintenance Ins. for the 2021 Districtwide Hot Mix Asphalt Trench Paving Project and responded to questions.

No public comment was heard.

Director Kerns moved to authorize the Board President to execute an agreement with United Paving Maintenance, Inc. in the amount of $143,579.00 for the 2021 Districtwide Hot Mix Asphalt Trench Paving Project and authorize the District Engineer to approve change orders that when added to the original contract value do not exceed the proposed FY22 budget amount of $170,000. Director Murphy seconded the motion and it was approved unanimously.

IV. Staff Reports

Don Perkins reported on following items:
-Governor Gavin Newsom declared a State of Emergency for California due to current drought conditions

Steve Sheffield reported on the following items:
-United States Department of Agriculture (USDA) June 1, 2021 Bid Opening and future process

Abby Parcon reported on the following items:
-Read emails that she received on May 5, 2021 expressing appreciation for staff regarding the main line break on May 4, 2021

V. Directors Communication and Reports

Director Kerns reported on the following items:
-May 10, 2021: ACWA JPIA Board of Directors meeting

Director Ringen reported on the following items:
-April 28, 2021: Participated in the Sierra Nevada Regional Workshop
-April 29, 2021: Mountain Counties Water Resources Association (MCWRA) Legislative Committee meeting
-April 29, 2021: Attended the Human Resources/External Relations Committee meeting as an observer

Director Boatright reported on the following items:
April 29, 2021: Attended the TUD pre-bid meeting for the Sonora Regional Wastewater Treatment Plant

Director Murphy reported on the following items:
-April 29, 2021: Attended the Human Resources/External Relations Committee meeting

Director Balen reported on the following items:
-April 29, 2021: Attended the Human Resources/External Relations Committee meeting
-April 29, 2021: Meeting with Supervisor Campbell
-May 14, 2021: Mountain Counties Water Resources Association (MCWRA) meeting

President Balen recessed the meeting to Closed Session at 10:28 a.m.

VI. Closed Session

a. Public Employee Appointment Title: Interim General Manager

VII. Reconvene to Open Session

b. Closed Session Disclosure

President Balen reconvened the meeting to Open Session at 1:10 p.m. with no reportable action taken during Closed Session.

Adjournment

The meeting was adjourned at 1:10 p.m.

Date: May 25, 2021

ATTEST:

Barbara Balen, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk