TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
MAY 25, 2021

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with Executive Order N-29-20, issued by California Governor Gavin Newsom on March 17, 2020, the Ralph M. Brown Act (California Government Code Section 54950, et seq.), and the Federal Americans with Disabilities Act. No physical public meeting location was provided for this meeting. Instead, the Board held this meeting telephonically using Zoom. Members of the public were able to speak and provide oral comments during the meeting.

A verbal roll call was conducted by Melissa McMullen, Board Clerk.

Melissa McMullen, Board Clerk, conducted all voting by verbal roll call.

The following Directors and staff were present:

Director Balen, President
Director Ringen, Vice President
Director Boatright
Director Kerns
Director Murphy

Erik Johnson, District Engineer
Don Perkins, Operations Director
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Melissa McMullen, Executive Secretary/Board Clerk
Lisa Westbrook, Community Affairs Specialist
Antonio Ramirez, Engineering Services Technician

Call to Order
Pledge of Allegiance

I. Public Forum

No public comment was heard.

II. Consent Calendar

1. Minutes of the Regular Board Meeting of May 11, 2021 and Special Board Meetings of May 6, May 12, and May 18, 2021

Director Ringen moved to approve the Consent Calendar. Director Boatright seconded the motion and it was approved unanimously.

III. Regular Business

Director Kerns recused himself from consideration of Item #2 because his business has provided services to the party listed.

2. Consider adopting a Resolution approving the request for variance from Water Rules and Regulations Sections 6.02 and 8.01 and Wastewater Section 3.01 Regarding Service to two Non-Adjacent Parcels – Palhegyi

Erik Johnson and Antonio Ramirez presented a summarization of the request to adopt a Resolution approving a variance from Water Rules and Regulations Sections 6.02 and 8.01 and Wastewater Section 3.01 regarding water and sewer service to two non-adjacent parcels - Palhegyi and responded to questions.

No public comment was heard.

Director Boatright moved to adopt Resolution No. 8-21 approving the request for variance from Water Rules and Regulations Sections 6.02 and 8.01 and Wastewater Section 3.01 Regarding Service to two Non-Adjacent Parcels – Palhegyi. Director Ringen, Vice President seconded the motion and it was approved 4-0.
Yes: Director Balen, President, Director Ringen, Vice President , Director Boatright and Director Murphy
Recusals: Director Kerns

3. Board to Review and Possibly Take Action to Approve the Proposed Public Outreach Video Series and Partnership with Columbia College

Lisa Westbrook presented the summarization of the proposed Public Outreach Video Series and possibility of hiring a Columbia College student to produce the videos and responded to questions.

At the April 29, 2021, Human Resources/External Relations Committee meeting, the Committee recommended enlisting a Columbia College student to produce educational and informational video segments on TUD topics of interest.

No public comment was heard.

Director Murphy moved to direct staff to hire Kassandra, a student from Columbia College, to develop and produce a public outreach video series to educate and inform the public on various TUD activities and with an approved budget not to exceed $5,000. Director Kerns seconded the motion and it was approved unanimously.

4. Board to Hear an Update on the Water Supply

Glen Nunnelley gave a PowerPoint presentation "Water Supply, May 25, 2021, Operational Overview" and responded to questions.

No public comment was heard.

5. Operational Update on the Water and Wastewater Departments for April 2021

Don Perkins presented an Operational Update on the Water and Wastewater Departments for April 2021 and responded to questions.

Abby Parcon read a letter of appreciation received for staff.

No public comment was heard.

IV. Staff Reports

Erik Johnson reported on the following items:
-Urban Water Management Plan has been released for public comment
-Zoning Change for Sierra Pines on the Board of Supervisors June 1, 2021 agenda
-Bid Opening for the Sonora Wastewater Treatment Project was moved to June 7, 2021

Steve Sheffield reported on the following items:
-Update on the USDA process

Don Perkins reported on the following items:
-Main canal outage

Abby Parcon reported on the following items:
-Cal Fire CCI Fire Prevention Grant

V. Directors Communication and Reports

Director Ringen reported on the following items:
May 12, 2021: Attended/participated in the Tuolumne County Natural Resources Committee meeting

May 14, 2021: Attended/participated in the California Natural Resources Agency meeting, stakeholder webinar
May 20, 2021: Attended/participated in the TUD Water Committee meeting

Director Kerns reported on the following items:
May 13, 2021: Attended the Tuolumne County Association LGR meeting
May 20, 2021: Attended the TUD Water Committee meeting as an observer
May 21, 2021: Attended the State Water Resources Control Board (SWRCB) Webinar on Post 1914 Water Right Holders

Director Murphy reported on the following items:
April 29, 2021 Human Resources/External Relations Committee meeting
Human Resources/External Relations Committee is working with Abby Parcon, Administrative Services Director, on the Interim General Manager recruitment

Director Balen reported on the following items:
Upcoming agenda item for the Boards discussion: Public Relations Options for PG&E Acquisition Outreach Campaign
May 21, 2021: Mountain Counties Water Resources Association (MCWRA) meeting

President Balen recessed the meeting to Closed Session at 11:12 a.m.

VI. Closed Session

a. Public Employee Appointment Title: Interim General Manager

VII. Reconvene to Open Session

b. Closed Session Disclosure

President Balen reconvened the meeting to Open Session at 12:50 p.m. with no reportable action taken during Closed Session.

Adjournment

The meeting was adjourned at 12:50 p.m.

Date: June 8, 2021

ATTEST:

Barbara Balen, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk