TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
OCTOBER 12, 2021

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with the Governor's State of Emergency, declared on March 4, 2020; Cal/OSHA's recommendations for social distancing; the Ralph M. Brown Act (California Government Code section 54950, et seq.) as amended by Assembly Bill 361; and the Federal Americans with Disabilities Act. No physical public meeting location was provided for this meeting. Instead, the Board held this meeting telephonically using Zoom. Members of the public were able to speak and provide oral comments during the meeting.

A verbal roll call was conducted by Melissa McMullen, Board Clerk.

Melissa McMullen, Board Clerk, conducted all voting by verbal roll call.

The following Directors and staff were present:

Director Balen, President
Director Ringen, Vice President
Director Boatright
Director Kerns
Director Murphy

Don Perkins, Interim General Manager
Erik Johnson, District Engineer
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Melissa McMullen, Executive Secretary/Board Clerk
Antonio Ramirez, Engineering Services Technician

Call to Order
Pledge of Allegiance

I. Public Forum

No public comment was heard.

II. Consent Calendar

1. Minutes of the Regular Board Meeting of September 28, 2021 and Special Board Meeting of September 29, 2021

2. Approval of Reimbursement Claims for Directors Statement of Meetings Attended and/or Travel Expenses and Claim Summary for September 2021

   Director Ringen pulled item #2 of the Consent Calendar for further discussion.

   No public comment was heard.

   Director Kerns moved to approve the Claim Summary. Director Ringen seconded the motion and it was approved unanimously.

III. Regular Business

3. Board to Discuss and Possibly Approve Converting from At-Large Elections to Elections by District

Don Perkins introduced the item for discussion and presented a summarization.

Derek Cole of Cole Huber provided additional information through a brief presentation and responded to questions from the Board.

No public comment was heard.

Director Ringen, Vice President moved to approve starting the process to convert from At-Large Elections to Elections by District/Division. Director Kerns seconded the motion and it was approved 3-2.
Yes: Director Balen, President, Director Ringen, Vice President and Director Kerns
No: Director Boatright and Director Murphy

4. Board to Discuss and Take Action to Recognize Jutta Peterson on her retirement from Tuolumne Utilities District on October 1, 2021

Abby Parcon requested that Item #4 and Item #5 be combined. The consensus of the Board was to combine Item #4 and Item #5.

Abby Parcon presented the Resolutions recognizing Jutta Peterson and Pat Haefer on their retirement from the District. Pat Haefer retired on March 31, 2021 and Jutta Peterson retired on October 1, 2021.

The Board expressed their gratitude for Jutta Peterson and Pat Haefer for their dedication and service to the District.

No public comment was heard.

Director Boatright moved to adopt Resolution No. 20-21 Recognizing Jutta Peterson on her retirement from Tuolumne Utilities District on October 1, 2021 and Resolution No. 21-21 Recognizing Pat Haefer on her retirement from Tuolumne Utilities District on March 31, 2021. Director Ringen, Vice President seconded the motion and it was approved unanimously.

5. COMBINED WITH ITEM #4 - Board to Discuss and Take Action to Recognize Pat Haefer on her retirement from Tuolumne Utilities District on March 31, 2021

Director Murphy requested that item #8 and Item #9 be heard and considered by the Board prior to hearing Item #6 and Item #7.

The Board consensus was to hear item #8 and Item #9 prior to hearing Item #6 and Item #7.

8. Approve New Engineering Coordinator Job Classification Series

Don Perkins introduced the item and Abby Parcon presented a summarization of the request to approve the Engineering Coordinator Job Classification Series and responded to questions.

At the September 30, 2021 Human Resources/External Relations Committee meeting the committee recommended bringing this item to the Board of Directors for approval.

No public comment was heard.

Director Murphy moved to approve the New Engineering Coordinator 1/2 Classification (class) Series job description and compensation. Director Kerns seconded the motion and it was approved unanimously.

9. Consider Adopting a Resolution Making Findings in Support of Allowing Remote Meetings Pursuant to AB 361

Abby Parcon presented the Resolution Making Findings in Support of Allowing Remote Meetings Pursuant to AB 361.

No public comment was heard.

Director Boatright moved to adopt Resolution No. 22-21 making findings in support of allowing remote meetings pursuant to AB 361 (Modified Brown Act Procedures during Declared

Emergency) based on the California Occupational Health and Safety Act (Cal OSHA) regulations recommending social distancing to prevent the spread of COVID-19. Director Ringen, Vice President seconded the motion and it was approved unanimously.

6. Consider Approval of Variance Agreement for Water and Sewer Service to Non-Adjacent Parcel - Carlson and Piche-Carlson

Don Perkins introduced the item for discussion and provided background information. Mr. Perkins stated that this item was reviewed by both the Water and Wastewater Committees.

Antonio Ramirez presented a summarization of the request for a Variance Agreement for Water and Sewer Service to non-adjacent parcel - Carlson and Piche-Carlson and responded to questions.

No public comment was heard.

Director Ringen, Vice President moved to approve a Variance from Water Rules and Regulations Section 6.02 and Wastewater Section 3.01 regarding service to a Non-Adjacent Parcel - Carlson and Piche-Carlson. Director Balen, President seconded the motion and it was approved 4-0.
Yes: Director Balen, President, Director Ringen, Vice President , Director Boatright and Director Kerns
Abstentions: Director Murphy

7. Consider Executing Agreement Regarding Construction and Transfer of Water and Sewer Main Line Extensions to Serve the Cuesta Heights Development - SV 110, LLC

Director Kerns recused himself from Item #7 because his business has provided services for the party listed. Don Perkins introduced the item for discussion and stated that this item was reviewed by both the Water and Wastewater Committees.

Antonio Ramirez presented a summarization of the request for an agreement regarding Construction and Transfer of Water and Sewer Main Line Extensions to serve the Cuesta Heights Development - SV 110, LLC and responded to questions.

No public comment was heard.

Director Ringen, Vice President moved to authorize the Interim General Manager to execute the Agreement with SV 110, LLC for water and sewer service to the proposed Cuesta Heights Development. Director Balen, President seconded the motion and it was approved 3-0.
Yes: Director Balen, President, Director Ringen, Vice President and Director Boatright
Recusals: Director Kerns
Abstentions: Director Murphy

IV. Staff Reports

Don Perkins reported on the following items:
-Provided an update on the District's activities

V. Directors Communication and Reports

Director Ringen reported on the following items:
-September 29, 2021: Attended/participated in the TUD Special Board meeting
-September 30, 2021: Attended the Human Resources/External Relations Committee meeting as an observer
-October 1, 2021: Toured a water pump station in Twain Harte
-October 4, 2021: Attended/participated in the Wastewater Committee meeting
-October 5, 2021: Attended/participated in the Water Committee meeting
-October 8, 2021: Attended/participated in the TUD Special Board meeting

Director Kerns reported on the following items:
-October 5, 2021: Attended/participated in the Water Committee meeting as an observer
-October 6, 2021: Met with Interim General Manager Don Perkins
-October 7, 2021: Attended the TuCARE Natural Resources Tour

Director Boatright
-October 4, 2021: Attended/participated in the Wastewater Committee meeting

Director Murphy reported on the following items:
-September 30, 2021: Attended the Human Resources/External Relations Committee meeting

Adjournment

The meeting was adjourned at 12:10 p.m.

Date: October 26, 2021

ATTEST:

Barbara Balen, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk