TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
OCTOBER 25, 2022

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with Assembly Bill 361; and the Federal Americans with Disabilities Act. AB 361 allows the Board of Directors to participate by teleconference.

A verbal roll call was was conducted by Melissa McMullen, Board Clerk.

The following Directors and staff were present:

Director Balen, President
Director Kerns, Vice President
Director Boatright
Director Murphy
Director Ringen

Don Perkins, General Manager
Erik Johnson, District Engineer
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Eric Hall, Operations Director
Melissa McMullen, Executive Secretary/Board Clerk
Emily Long, Administrative and External Affairs Specialist
Jesse Barton, District Counsel
Elizabeth Merchant-Wells, E.I.T. Assistant Engineer

Call to Order
Pledge of Allegiance

I. Public Forum

Jacob Barendregt addressed the Board regarding the Valley Vista Project.

Sally Rhodes addressed the Board regarding the Phoenix Lake Preservation and Restoration Project and provided suggestions.

II. Consent Calendar

1. Minutes of the Regular Board Meeting of October 11, 2022 and Special Board Meeting of October 15, 2022

2. Consider Adopting a Subsequent Resolution Making Findings in Support of Allowing Remote Meetings Pursuant to AB 361

3. Cancellation of the November 22, 2022 and December 27, 2022 Regular Board Meetings

4. Reject Claim for Damages – Claim No. 22-13; Julio Acosta; Claimant

Director Boatright pulled item #4 from the Consent Calendar for further discussion.

No public comment was heard.

Director Kerns moved to approve items #1, #2, and #3 of the Consent Calendar. Director Ringen seconded the motion and it was approved unanimously.

Director Boatright moved to approve item #4 of the Consent Calendar. Director Ringen seconded the motion and it was approved unanimously.

III. Regular Business

5. Investment Report as of September 30, 2022

Steve Sheffield stated that pursuant to the District's Investment Policy, a Quarterly Investment Report shall be prepared that included a complete description of the portfolio, type of investments, issuers, maturity dates, par values and current market values of each component of the portfolio, list of transactions, including funds manage for the District by third part contract mangers.

Carlos Oblites with Chandler Asset Management presented the Quarterly Investment Report as of September 30, 2022.

No public comment was heard.

6. Financial Reports for First Quarter Ending September 30, 2022

Steve Sheffield stated that pursuant to the Board adopted Accounting, Auditing and Financial Reporting Policy a Financial Report comparing budgeted to actual and containing Income and Balance Sheets shall be prepared, delivered to, and reviewed with the Board of Directors on a quarterly basis. Mr. Sheffield presented the Financial Reports for First Quarter Ending September 30, 2022.

Consensus of the Board the CIP Status Report will be presented quarterly with the Financial Reports and in the format presented.

Public comment was heard.

7. Triple Bottom Line Analysis for Installing Solar at District Facilities and Consider Executing Letter of Agreement with SiteLogIQ

Erik Johnson stated that TUD staff conducted a high-level triple bottom line analysis on installing and operation photovoltaic systems on some of its lands and facilities.

Elizabeth Merchant-Wells presented a PowerPoint: Photovoltaic Systems at TUD, Triple-Bottom Line Analysis and responded to questions.

Jessica Ritter and Charlie Oliver from SiteLogIQ responded to questions from the Board.

Director Murphy exited the meeting at 10:51 a.m. due to a prior commitment.

No public comment was heard.

8. Sonora Regional Wastewater Treatment Plant Progress Report

Erik Johnson presented the Sonora Regional Wastewater Treatment Plant Progress Report and responded to questions.

No public comment was heard.

IV. Staff Reports

Don Perkins reported on the following items:
-October 20, 2022 Attended the ACWA Region 3 and MCWRA Program in Murphys, CA; Water, Wildfire and Wine
-October 21, 2022: TUD Coffee Talk at Schnoogs with General Manager Don Perkins, and management staff

Abby Parcon reported on the following items:
-October 18, 2022: Attended training at Calaveras County Water District, Writing Clear Policies and Procedures
-October 20, 2022 Attended the ACWA Region 3 and MCWRA Program in Murphys, CA; Water, Wildfire and Wine
-October 21, 2022: TUD Coffee Talk at Schnoogs with General Manager Don Perkins, and management staff

Steve Sheffield reported on the following items:
-October 20, 2022: Finance staff attended a Tyler User Group meeting in Clovis, CA

V. Directors Communication and Reports

Director Boatright reported on the following items:
-October 15, 2022: Special Board meeting, Tour of the Sonora Regional Wastewater Treatment Facility

Director Kerns reported on the following items:
-October 15, 2022: Special Board meeting, Tour of the Sonora Regional Wastewater Treatment Facility
-October 20, 2022 Attended the ACWA Region 3 and MCWRA Program in Murphys, CA; Water, Wildfire and Wine

Director Ringen reported on the following items:
-October 12, 2022: Attended the TUD Community Watershed/IRWMP/WAC Committee meeting
-October 15, 2022: Special Board meeting, Tour of the Sonora Regional Wastewater Treatment Facility
-October 19, 2022: Attended the Tuolumne-Stanislaus IRWMP Water Advisory Committee and JPA Committee meetings
-October 20, 2022 Attended the ACWA Region 3 and MCWRA Program in Murphys, CA; Water, Wildfire and Wine

Director Balen reported on the following items:
-October 20, 2022 Attended the ACWA Region 3 and MCWRA Program in Murphys, CA; Water, Wildfire and Wine

VI. Closed Session

a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957 Position: General Manager

No public comment was heard.

President Balen recessed the meeting to Closed Session at 11:20 a.m.

VII. Reconvene to Open Session

b. Closed Session Disclosure

President Balen reconvened the meeting to Open Session at 1:00 p.m. with no reportable action taken during Closed Session.

Adjournment

The meeting was adjourned at 1:00 p.m.

Date: November 8, 2022

ATTEST:

Barbara Balen, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk