TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
OCTOBER 26, 2021

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with the Governor's State of Emergency, declared on March 4, 2020; Cal/OSHA's recommendations for social distancing; the Ralph M. Brown Act (California Government Code section 54950, et seq.) as amended by Assembly Bill 361; and the Federal Americans with Disabilities Act. No physical public meeting location was provided for this meeting. Instead, the Board held this meeting telephonically using Zoom. Members of the public were able to speak and provide oral comments during the meeting.

A verbal roll call was conducted by Lisa Westbrook, Community Affairs Specialist.

Lisa Westbrook, Community Affairs Specialist, conducted all voting by verbal roll call.

The following Directors and staff were present:

Director Balen, President
Director Ringen, Vice President
Director Boatright
Director Kerns
Director Murphy

Don Perkins, Interim General Manager
Erik Johnson, District Engineer
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Rich Pitcher, Collections Superintendent
Matt Nolte, Distribution Superintendent
Lisa Westbrook, Community Affairs Specialist

Call to Order
Pledge of Allegiance

I. Public Forum

No public comment was heard.

II. Consent Calendar

1. Minutes of the Regular Board Meeting of October 12, 2021 and Special Board Meetings of October 8, 2021, October 14, 2021, October 18, 2021

   Director Ringen pulled item #1 of the Consent Calendar for further discussion.

   No public comment was heard.

   The Board asked that the minutes from October 12, 2021 be revised for Item #7.

2. Investment Report as of September 30, 2021

   Director Ringen pulled item #2 of the Consent Calendar for further discussion.
   No public comment was heard.

   Director Ringen, Vice President moved to approve the Consent Calendar. Director Kerns seconded the motion and it was approved unanimously.

III. Regular Business

3. Budget Report and Balance Sheet for First Quarter Ending September 30, 2021

Steve Sheffield updated the Board on the Budget Report and Balance Sheet for First Quarter Ending September 30, 2021 and responded to questions.

No public comment was heard.

Director Murphy moved to approve Budget Report and Balance Sheet for First Quarter Ending September 30, 2021 Director Ringen, Vice President seconded the motion and it was approved unanimously.

4. Discussion and Consideration of Possibly Revising the Board of Directors Policy Manual Section - Election of Officers

Don Perkins gave a review of the Board of Directors Policy and the process for Election of Officers. The Board held a discussion on the Election of Officers policy. Director Ringen asked that the policy go back to the 2013 method of election as written in the agenda packet. The Board voted on readopting the procedure for the Election of Officers from the 2013 policy with amendments.

No public comment was heard.

Director Ringen, Vice President moved to approve and to Revise the Board of Directors Policy Manual Section - Election of Officers. Director Balen, President seconded the motion and it was approved 4-0.
Yes: Director Balen, President, Director Ringen, Vice President , Director Kerns and Director Murphy
Abstentions: Director Boatright

5. Operational Update on the Water and Wastewater Departments September 2021

Rich Pitcher gave an operational update for September 2021 and answered questions from the Board. Director Boatright asked to check and confirm the Quartz Reservoir levels and update if needed.

No public comment was heard.

6. Cancellation of the November 23, 2021 and December 28, 2021 Regular Board Meetings

Director Kerns moved to approve the Cancellation of the November 23, 2021 and December 28, 2021 Regular Board Meetings Director Murphy seconded the motion and it was approved unanimously.

IV. Staff Reports

Don Perkins reported on the following items:
-10/12 Met with staff of the Tuolumne Me Band of Me Wuk on future projects
-10/13 - Pre-construction meeting with the construction partners with Sonora Regional Wastewater Treatment Facility Project
-10/18 - Groundbreaking ceremony
-10/20 - T-S IRWMA WAC meeting
-10/22 - California Adaptation webinar
-10/27- Mountain Counties Water Resources Association conference in Loomis
-10/28 - Water Policy meeting with the County

V. Directors Communication and Reports

Barbara Balen reported on the following items: - Thanked Lisa Westbrook and staff for orchestrating the groundbreaking ceremony for the Sonora Regional Wastewater Treatment Facility Project on 10/18
10/14 - Special Board Meeting to discuss PR and Communication firms
10/27 - Upcoming Mountain Counties Water Resources Association Conference in Loomis focusing on Drought, Fire and Changing Climate.

Ron Ringen reported on the following items:
10/14 - Attended the Special Board Meeting

10/18 - Groundbreaking Ceremony at Sonora Regional Wastewater Treatment Facility
10/20 - T-S IRWMA meeting for the WAC and JPA

Lisa Murphy reported on the following items:
10/20 - T-S IRWMA WAC meeting
- Attended the Annual Hydro Climate Conference online
10/26 - Sonora Water Treatment Plant tour with Columbia College students

Jeff Kerns reported on the following items:
10/14 - Special Board meeting on Communications and PR firms
10/18 - Appreciated staffs help with the Sonora Regional Wastewater Treatment Facility groundbreaking ceremony

David Boatright reported on the following items:
10/18 - Thanked staff for the work at the Sonora Regional Wastewater Treatment Facility groundbreaking ceremony

VI. Closed Session

a. Public Employee Appointment – Title: General Manager

No public comment was heard.

President Balen recessed the meeting to Closed Session at 10:50 a.m.

VII. Reconvene to Open Session

b. Closed Session Disclosure

President Balen reconvened the meeting to Open Session at 11:17 a.m. and reported that the Board has hired Don Perkins as General Manager.

c. Consider Approval of General Manager Employment Agreement

President Balen provided a summary of the terms of the General Manager Employment Agreement with Don Perkins.

Director Ringen, Vice President moved to approve the General Manager Employment Agreement with Don Perkins. Director Kerns seconded the motion and it was approved 4-1.
Yes: Director Balen, President, Director Ringen, Vice President , Director Kerns and Director Murphy
No: Director Boatright

Adjournment

The meeting was adjourned at 11:27 a.m.

Date: November 9, 2021

ATTEST:

Barbara Balen, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk