TUOLUMNE UTILITIES DISTRICT
REGULAR MEETING MINUTES
SEPTEMBER 28, 2021

A regular meeting of the Board of Directors of Tuolumne Utilities District convened at 9:00 a.m. at the District Office, 18885 Nugget Blvd., Sonora, California.

This meeting was held in accordance with Executive Order N-29-20, issued by California Governor Gavin Newsom on March 17, 2020, the Ralph M. Brown Act (California Government Code Section 54950, et seq.), and the Federal Americans with Disabilities Act. No physical public meeting location was provided for this meeting. Instead, the Board held this meeting telephonically using Zoom. Members of the public were able to speak and provide oral comments during the meeting.

A verbal roll call was conducted by Melissa McMullen, Board Clerk.

Melissa McMullen, Board Clerk, conducted all voting by verbal roll call.

The following Directors and staff were present:

Director Balen, President
Director Ringen, Vice President
Director Boatright
Director Kerns
Director Murphy

Don Perkins, Interim General Manager
Erik Johnson, District Engineer
Steve Sheffield, Finance Director
Abby Parcon, Administrative Services Director
Melissa McMullen, Executive Secretary/Board Clerk
Lisa Westbrook, Community Affairs Specialist
Rich Pitcher, Collections Superintendent
Eric Hall, Water Master
Trevor Cowden, Water Superintendent
Jesse Barton, District Counsel

Call to Order
Pledge of Allegiance

I. Public Forum

No public comment was heard.

II. Consent Calendar

1. Minutes of the Regular Board Meeting of September 14, 2021 and Special Board Meeting of September 22, 2021

2. Resolution No. 18-21 Authorizing an Agreement with the State of California, Department of Forestry for the Cal Fire Climate Investments (CCI) Fire Prevention Grant for the TUD Critical District Facilities Fuels Reduction Project

   Director Boatright moved to approve the Consent Calendar. Director Murphy seconded the motion and it was approved unanimously.

III. Regular Business

3. Annual Audited Financial Report for Year Ending June 30, 2021

   Steve Sheffield stated that Tuolumne Utilities District in accordance with law is required to have an annual independent audit conducted by an independent certified public accountant. This information is filed with the State Controller's Office.

Ingrid Sheipline, Managing Partner of Richardson & Company LLP presented the fiscal year 2021 Independent Auditor's Reports, Financial Statements, Notes to the Financial Statements, and Required Supplementary Information. Ingrid Sheipline responded to questions.

No public comment was heard.

Director Kerns moved to accept and file the report. Director Murphy seconded the motion and it was approved unanimously.

4. Presentation of the Retiree Healthcare Plan June 30, 2021 Actuarial Valuation

Steve Sheffield stated the District provides medical insurance for retired employees subject to certain limitations. This was an existing benefit of the County Water District at the time of the formation of TUD in 1992. This type of employee benefit is referred to as Other Post-Employment Benefits (OPEB). TUD is required to measure and disclose an amount for annual OPEB costs.

Doug Pryor, Vice President and Actuary Bartel Associates, LLC presented the Retiree Healthcare Plan June 30, 2021 Actuarial Valuation and responded to questions.

No public comment was heard.

Director Ringen, Vice President moved to accept and file the report. Director Kerns seconded the motion and it was approved unanimously.

5. Annual § 66013 (d) Capacity Charges Report for Year 2021

Steve Sheffield presented the Annual § 66013 (d) Capacity Charges Report for Year 2021 and responded to questions.

No public comment was heard.

Director Ringen, Vice President moved to accept and file the report. Director Boatright seconded the motion and it was approved unanimously.

6. Adopt Resolution Declaring October 2 to October 10, 2021 to be Water Professionals Appreciation Week

Abby Parcon presented for consideration the Resolution Declaring October 2 through 10, 2021 to be Water Professionals Appreciation Week.

No public comment was heard.

Director Boatright moved to adopt Resolution No. 19-21 Declaring October 2 to October 10, 2021 to be Water Professionals Appreciation Week. Director Murphy seconded the motion and it was approved unanimously.

7. Operational Update on the Water and Wastewater Departments August 2021

Rich Pitcher gave an Operational Update on the Water and Wastewater Departments for August 2021 and responded to questions.

No public comment was heard.

8. Discussion and Decision Whether to Resume In-Person Board and Committee Meetings or Continue Virtual Meetings During the Present Public Health Emergency

Abby Parcon presented a summarization of whether to resume in-person Board and Committee meetings or continue virtual meetings during the present Public Health Emergency and responded to questions.

Public comment was heard.

The Consensus of the Board is to present the Resolution at the October 12, 2021 Regular

Board meeting to continue Virtual Meetings during the Present Public Health Emergency due to the state's continued social distancing recommendations.

IV. Staff Reports

Don Perkins and Steve Sheffield reported on the following items:
-Update on current District activities

V. Directors Communication and Reports

Director Boatright reported on the following items:
-September 22, 2021: Attended the tour of the Sonora Water Treatment Plant

Director Kerns reported on the following items:
-September 22, 2021: Attended the tour of the Sonora Water Treatment Plant

Director Ringen reported on the following items:
-September 20, 2021: Met with Don Perkins and President Balen regarding future Board agenda items
-September 22, 2021: Attended the tour of the Sonora Water Treatment Plant
-September 22, 2021: Attended/participated in the City of Sonora EAP meeting

Director Murphy reported on the following items:
-September 30, 2021: There will be a Human Resources/External Relations Committee meeting at 10:00 a.m.

Director Balen reported on the following items:
-September 22, 2021: Attended the tour of the Sonora Water Treatment Plant
-September 26, 2021: Viewed the project on the Columbia Canal, West of Regional Learning Center - Thank you to District staff for a job well done

VI. Closed Session

a. Public Employee Appointment - Title: General Manager

No public comment was heard.

President Balen recessed the meeting into Closed Session at 11:59 a.m.

VII. Reconvene to Open Session

b. Closed Session Disclosure

President Balen reconvened the meeting to Open Session at 2:50 p.m. with no reportable action taken during Closed Session.

c. Consider Approval of General Manager Employment Agreement

The Board took no action on this item.

Adjournment

The meeting was adjourned at 2:51 p.m.

Date: October 12, 2021

ATTEST:

Barbara Balen, President
Board of Directors

Melissa McMullen,
Executive Secretary/Board Clerk